

**Minutes of Berryfields Parish Council Meeting VIA VIDEO CONFERENCING  
Wednesday 22<sup>nd</sup> April 2020**

**Present:** Councillors Simon Carter (Chairman), James Inch, Louise Rees, Ashley Waite, Monique Foster, Laurilee Green, Naser Habib and Gareth Lane  
Sue Severn, Parish Clerk, Anthea Cass Deputy Clerk and Agnes Alborzpour Assistant Clerk.

**1. Apologies for absence**

None.

**2. Declaration of Interests**

None

**3. Open Forum**

No members of public joined the meeting

**4. Police report and Neighbourhood Policing**

No report however the office is in constant communication with them as we have drug dealing problem on the estate and people using the skate park.

**5. Planning**

**19/04463/APP | Extension of Waddesdon Greenway** from Aylesbury Vale Parkway Station via the Roman Park Community Centre to cross the River Thame via a new bridge and to connect to the end of the existing Emerald Way Gogh Road, Haydon Hill. | Crossing The River Thame From Pershore Way To Gogh Road, To Haydon Hill Aylesbury Bucks

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q2UX7ZCLGAX00&prevPage=inTray>

The Parish Council supports this application as landowner for part of the route. This is an excellent project with proven public benefits.

**Proposed by:** Cllr Naser Habib

**Seconded by:** Cllr Louise Rees

Agreed unanimously

**20/01135/APP | Single storey rear extension** | 27 Monarch Street Aylesbury Buckinghamshire HP18 0JP

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q81Q4ZCLJXS00&prevPage=inTray>

Parish Council has no objection to this application.

**Proposed by:** Cllr Gareth lane

**Seconded by:** Cllr Louise Rees  
Agreed unanimously

## 6. Minutes

The minutes of the Parish Council meeting held on Wednesday 18<sup>th</sup> March 2020 were agreed, and they will be signed on return to work. At this moment the Minutes of Parish Council meeting are recorded.

## 7. Land & facilities

### **Roman Park & Village Hall:**

The specification sheets were distributed prior to the meeting, any comments would be consider by the architects.

Temporary buildings they can be deliver on two weeks' notice.

### **Temporary hall**

Counsellors agreed to put on hold the recruitment of the hall caretaker.

### **Allotments**

Only 11 outstanding rents to be collected.

Wells - the current contractor is not able to resolve it issue. We need to look at other options.

### **Park inspections/repairs**

We inspect parks on a daily basis, twice a day, because parks are not used the ground surface looks very good, all equipment is tied so that unable people to use it.

## 8. Finance

The Accounts to the end of March 2020 and Financial Statements to 31<sup>st</sup> March 2019 agreed.

**Proposed by:** Cllr Louise Rees

**Seconded by:** Cllr Laurilee Green

Agreed unanimously

The payment run was agreed as circulated:

BERRYFIELDS PARISH COUNCIL				
Payment run 18th March 2020				
Payee	Detail	Net	VAT	Total £
Net staff salaries	Net salaries, expenses & office costs			£ 3,905.05
Agnes Alborn Consulting	Invoice No PC001516- 40 hours social media £600- 30.5 hours project management £437		£ -	£ 1,110.00
Baughan Pest Control	Invoice 3207 bi-monthly vermin control Lawson Road,	£ 80.00	£ 16.00	£ 96.00
Blackwood Architects	inv/BVH15/ps Architectural services since 30.1.2020 £2,000, expenses £30.51	£ 2,030.51	£ 406.10	£ 2,436.61
Sure2Door	Invoice 7591 Berryfields News print & distribution	£ 614.69	£ 34.32	£ 649.01
AMU Surveys Ltd	Invoice 20020-01 Setting out for nursery and temporary hall	£ 250.00	£ 50.00	£ 300.00
RTM Landscapes Ltd	Invoice 2153 Tree surgery works undertaken at Gateway Park	£ 62.00	£ 124.00	£ 744.00
Pickering Ltd	Invoice No 653291 Building & container hire monthly charge	£ 172.68	£ 34.54	£ 207.22
<b>Other payments</b>				
Public Works Loan Board	Half yearly loan repayment due April (principal & interest)			£ 3,534.28
HMRC	NIC/Tax deposit monthly			£ 750.00
<b>Total payment run</b>				<b>£ 13,732.17</b>

**Proposed by:** Cllr Louise Rees

**Seconded by:** Cllr Monique Foster

Agreed unanimously

Councillors confirmed renewal of BPC Insurance Policy from May 2020 on existing terms.

## 9. 2020 Events

-all public events postponed until Government ease the restrictions

-currently we are looking at online classes and workshops

-competitions for VE Day

Decorate your house and be nominated by your neighbours, the winner will receive £50 Amazon voucher and the second runner up £25.

## 10. Coronavirus Act & situation report

Councillors approved the following addendum to Berryfields Parish Council's Standing Orders:

**"To be applied only during the COVID-19 crisis**

Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the following regulations will be adopted:

- (i) That parish councils be allowed to conduct meetings remotely via video link to enable councils to be able to conduct their meetings in a new way.
- (ii) Regulation 6(c) That the Annual Meeting of Council will be postponed this May 2020 and will instead be held in May 2021.
- (iii) Regulation 4 (2) That the current appointment of Chairman to the Parish Council continue until the Annual Meeting in May 2021."

In respect of the Duty of the Parish Council to use its best endeavours to keep members of the public away from play areas and skate park in accordance with the Coronavirus Act 2020:

Update on signage, public information banners and other measures deployed in conjunction with Thames Valley Police Aylesbury North team.

**Proposed by:** Cllr Simon Carter

**Seconded by:** Cllr Louise Rees

Agreed unanimously

**11. Update on information and advice provided by the Parish Council, and other organisations.**

-PC has Coronavirus feed on website, constantly updated by all agencies.

-banners about social distancing put up around the parish.

**12. Berryfields News & Communication**

Berryfields News - May issue postponed

Competitions for children on Fb have been successful.

PC's communication focuses for the next few weeks: Information, Advice, Fun community activities.

**13. Covid-19 grant funding**

Councillors discussed using some of Covid-19 grant funding received to support a request from Mrs H Jaji to support her Berryfields Community Group project to provide fresh food for some families in the parish. After debate Councillors resolved to grant £100 towards the cost on this occasion and keep the situation under review. It was felt that the situation would be ongoing over a minimum of twelve months and funds need to be protected.

A standing item will be placed on agendas to review.

Councillors recognised the good work that Hayley is doing and congratulated her on her initiative.

**Proposed by:** Cllr James Inch

**Seconded by:** Cllr Simon Carter

Agreed unanimously

**14. Highways & transport**

MVAS & Sentinel: (Cllr Inch). No update.

**15. Community Rooms**

No update, currently closed.

**16. Parish Council Elections, Co-options and Annual Parish Council and Annual Parish Meetings:**

All deferred until May 2021.

**17. Meetings & matters of report**

None.

**18. Date of next Parish Council Meetings (online)**

Wednesday 20<sup>th</sup> May