

DRAFT Minutes of Berryfields Parish Council Meeting 19th June 2019
held at Community Rooms, C of E School, Berryfields

Present: Councillors Simon Carter (Chairman), James Inch (Vice Chairman), Louise Rees, Ashley Waite and Monique Foster. Sue Severn, Parish Clerk, Anthea Cass Deputy Clerk and Agnes Alborzpour Assistant Clerk and 6 members of the public.

1 Apologies for absence

2 Open Forum

No issues were raised during the open forum but Mr Has Modi of Jardines's Pharmacy later asked to speak to the PC regarding his application for a pharmacy licence. The Chairman advised he would be able to speak at the end of the meeting.

3 Police report & Neighbourhood Policing

No report from neighbourhood policing team and no attendee.
The Clerk reported that we have had a number of incidents of vandalism around the parish. In recent weeks the bench at Berryfields Green was damaged, bollards at the skate park were damaged and one removed. Police were informed, all incidents of damage to property are reported to the Police.

4 Declaration of Interests

The Chairman Simon Carter declared an interest of planning application **19/00266/APP**, Berryfields.

5 Co-option to the office of Parish Councillor, Berryfields Parish Council

Three candidates applied to be co-opted. All had met Councillors prior to the start of the meeting. Councillors discussed the applications and agreed to co-opt the following as Councillors:

Mrs Laurilee Green
Mrs Chris Sanger
Mr Naser Habib

Proposed by Cllr James Inch, seconded by Cllr Gareth Lane. Agreed unanimously.

All new Councillors signed their Declaration of Acceptance of Office and were welcomed to the Council by the Chairman.

6 Minutes

The minutes of the Annual Parish Council meeting held on Wednesday 2nd May 2019 were agreed, and signed by the Chairman as a true record.

Purposed by: Cllr Louise Rees, Seconded by: Cllr Monique Foster. Agreed unanimously

7 Planning

19/02078/APP | Land Adj To Martin Dalby Way/Paradise Orchard Roundabout Berryfields Aylesbury Bucks

Councillors resolved to be neutral in respect of this application but they are concerned about the traffic in the area.

The PC believes that the submitted traffic survey is flawed since data does not reflect the reality that at all peak times during weekdays the road network in Berryfields is unable to accommodate further traffic.

As well as traffic joining from Martin Dalby Way this is a significant through route for traffic travelling across Aylesbury.

The school's imminent expansion has not been taken into account in the future modelling which must also include the retail area and Green Ridge School.

Purposed by: Cllr James Inch, seconded by: Cllr Louise Rees. Agreed unanimously

19/01755/APP | Land Adj To Martin Dalby Way/Paradise Orchard Roundabout Berryfields Aylesbury Bucks

Erection of a Medical Centre (Class D1)

Councillors resolved to be neutral in respect of this application but they are concerned about traffic in the area. The PC believes that the submitted traffic survey is flawed since data does not reflect the reality that at all peak times during weekdays the road network in Berryfields is unable to accommodate further traffic.

As well as traffic joining from Martin Dalby Way this is a significant through route for traffic travelling across Aylesbury.

The school's imminent expansion has also not been taken into account in the future modelling which must also include the retail area and Green Ridge School.

Purposed by: Cllr Louise Rees, seconded by: Cllr Ashley Waite. Agreed unanimously

**19/02210/APP Land Adj To Martin Dalby Way/Paradise Orchard Roundabout
Berryfields Aylesbury Bucks**

Erection of Care Home.

Councillors resolved to support this application but are concerned about access. The PC believes that the submitted traffic survey is flawed since data does not reflect the reality that at all peak times during weekdays the road network in Berryfields is unable to accommodate further traffic. As well as traffic joining from Martin Dalby Way this is a significant through route for traffic travelling across Aylesbury. The school's imminent expansion has also not been taken into account in the future modelling which must also include the retail area and Green Ridge School. If the car park provision proves to be inadequate it will lead to parking elsewhere in the Commercial Centre and adjacent residential roads.

Purposed by: Cllr Louise Rees, seconded by: Cllr Monique Foster. Agreed unanimously.

8 Land and Facilities

Temporary building from Newton Leys South have now been moved to storage by David Stanley Ltd., and a site visit will be undertaken by the firm once planning permission is given to enable the site to be prepared and the buildings moved into position for the early years' facility.

Planning application

The Clerk updated on matters concerning the PC's application for planning permission for Roman Park. We are still waiting for determination of a planning application and every effort is being made to hasten the determination.

Roman Park boundary to Valor Drive

Further to the Council's decision to install posts to vehicle incursion, the Clerk confirmed that these have been ordered and will be installed as soon as possible. (The provision of wider vehicle access to the Park from Valor Drive will be re-considered and further advice taken in due course. There is no urgent requirement to carry out this work).

Allotments

Solar wells are in place and both wells are fully operational.

Vote of thanks

Councillors resolved to record a formal vote of thanks to Mr and Mrs Matt Donaldson, who have refilled the water bowser on a regular basis, providing much needed water for the allotmenters prior to the wells being operational, since 2018. This type of support is much appreciated.

Purposed by Cllr Louise Rees, seconded by Cllr Monique Foster. Agreed unanimously

Park Inspections

The Clerk reported that training has been completed for park inspection software which will be used for all future inspections. The Clerk requested that the Play Inspection Company be appointed to carry out annual inspections of all BPC parks and facilities with immediate effect. The first inspection will include uploading all park equipment to the asset register and provide a condition report and list of any remedial actions at a given point. This will then be used as the basis for operational inspections carried out by the BPC office team on a fortnightly basis.

The cost of the service, including the uploading of equipment to the software is £405.00. Councillors agreed this expenditure.

Purposed by Cllr Simon Carter, Seconded by Cllr Louise Rees. Agreed unanimously.

Marston Brook:

Proludic has gifted a dog springer to the PC for this park to be installed by Reids Playgrounds. The cost of £550 will be met from operational budget for park maintenance. Councillors agreed the expenditure to install the dog springer.

Purposed by Cllr Simon Carter, seconded by: Cllr Louise Rees. Agreed unanimously.

The mound and tunnel need to be replaced due to the poor quality of the soil/ground. Proludic will provide a quotation/suggestions for suitable upgrade which will be circulated as soon as it is to hand. That will be considered on July's agenda.

9 Finance

The payment run was agreed as circulated:

| Payee | Detail | Net | VAT | Total £ |
|-------------------------|--|-------------|------------|-------------|
| Sign Wizzard | Vinyl No Dogs signs for parks | £ 35.28 | £ 7.06 | £ 42.34 |
| RTM Landscapes Ltd | Invoice No 1750: Allotments & Roman Park grass cutting and allotment arisings £800 | | | £ - |
| | Grass cutting play areas and Noble Crescent x 2 £740 | £ 1,540.00 | £ 308.00 | £ 1,848.00 |
| Taplins Plant Hire Ltd | Disabled loo for Church fete (re-charge to Church on Berryfields) | £ 65.00 | £ 13.00 | £ 78.00 |
| | Single event loo for Roman Park for Free Aqua contractors | £ 45.00 | £ 9.00 | £ 54.00 |
| Sign Wizzard | Invoice No 32945 2 x Speed watch signs | £ 127.14 | £ 25.43 | £ 152.27 |
| | Invoice No 32912 2 x Speed watch signs (Re-charge to Watermead Parish Council) | £ 127.14 | £ 25.43 | £ 152.27 |
| Helpful Hirings | Invoice No 379839 Safety fencing Marston Brook | £ 70.96 | £ 14.19 | £ 85.15 |
| | Invoice No 379838 Site fencing wells | £ 26.87 | £ 5.37 | £ 32.24 |
| Play Inspection Company | Invoice No. 35420 Park inspection software, hardware, training | £ 1,445.00 | £ 289.00 | £ 1,734.00 |
| Blackwood Architects | Invoice No. VBH12/ps : Architectural services since 31.1.2019 amended scheme & liaison with planning | £ 770.00 | £ 154.00 | £ 924.00 |
| Mrs S Severn | Net salary and expenses | | | £ 2,229.50 |
| Mrs A Cass | Net salary due for payment 15.5.2019 | | | £ 972.06 |
| A Alborzpour | Consultancy Social media 40 hours £600 Roman Park Project work in connection with mains to site, meetings & research 11 hours PC001807 | | | £ 765.00 |
| RTM Landscapes Ltd | Invoice NO. 1668: Allotments & Roman Park grass cutting & work to specific allotments (re-charged to plot holders) £800.00. Grass cutting & litter removal, parks £370 (1 visit April) | £ 1,170.00 | £ 234.00 | £ 1,404.00 |
| David Stanley Ltd | Invoice 1142 dismantling and move to store temporary buildings from Newton Leys South (grant funded) | £ 11,300.00 | £ 2,000.00 | £ 13,300.00 |
| Free Aqua Ltd | Stage payment following completion of installation of lower allotments well in accordance with contract/ PC approval | £ 2,749.77 | - | £ 2,749.77 |
| Banana Print | Business cards | £ 9.95 | £ 4.95 | £ 14.90 |
| RoSPA Play Safety | Invoice NO 41685 annual inspections | £ 344.00 | £ 68.80 | £ 412.80 |
| D Lucas | Invoice BPC 07/05/2019 Works to Marston Brook, water butts collection, distribution & installation | £ 250.00 | - | £ 250.00 |
| LA Orchard | Internal audit fee | £ 70.00 | - | £ 70.00 |
| H S Jackson Fencing | Posts for Roman Park boundaries (from Paypal balance) | | | £ 173.70 |

Purposed by Cllr Monique Foster, seconded by: Cllr Louise Rees. Agreed unanimously

10 Public Works Loan Board Loan to meet the cost of infrastructure works including mains connections to Roman Park, Berryfields

Councillors resolved: To seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £110,000 over the borrowing term of 20 years, for the provision of mains services to Roman Park for the benefit of the community. The annual loan repayments will come to around £6,822 per annum. It is not intended to increase the council tax precept for the purpose of the loan repayments.

Purposed by Cllr Monique Foster, seconded by: Cllr Louise Rees. Agreed unanimously

11 Events Working Group and 2019 Events

Group meeting 27th June at Miller & Carter at 7pm.

12 Berryfields News & Communication

Cllr Simon Carter updated on proposed new layout (circulated to Councillors) including publication of the Parish Council's Annual Report.

PC agreed cost of A4 folded format to provide an A5 4-sided version: £192 / 5000 copies and £322 for a double-sided 'newsletter' format on two A4 sheets, folded and stapled to produce an 8 page A4 booklet. Both on 170gsm glossy paper. Distribution cost £104 plus VAT for 2,600 copies.

First issue will be distributed during July with subsequent issues as required.

Purposed by Cllr James Inch, seconded by: Cllr Monique Foster. Agreed unanimously.

13 Highways & transport

MVAS & Sentinel: Cllr James Inch reported that one of the signs is too low, it would be moved and put on the street light that will cover both directions.

Green Ridge School

Cllr Inch reported on speed sign competition and speeding initiative undertaken with the School/PTA and the plans to work with Metropolitan/Thames Valley traffic Police to assist with Berryfield's Community Speedwatch initiative throughout the Parish and in neighbouring villages.

The school hosted the visit from Metropolitan/Thames Valley traffic police and representative from PC to launch the speeding project initiative for schools in Bucks initiated by BPC.

Councillors agreed budget of £650 to reproduce the winning designs as road signs as before with the C of E Primary School and provision of a small prize for the winners in each year group.

Purposed by Cllr James Inch, seconded by: Cllr Louise Rees. Agreed unanimously.

14 Meetings & matters of report

Councillors agreed to meet with the AVA school to facilitate the implementation of a revised/formalised travel plan. Cllr Gareth Lane will follow up with the school in order to effect introductions and arrange an initial meeting.

Cllr Monique Foster reported on Berryfields Health Centre/Meadowcroft Surgery Focus Group. Next meeting 9th September. Cllr Ashley Waite and Cllr Louise Rees will attend.

Cllr Simon Carter reported on planning meeting that took place in AVDC on Thursday related to planning application for the Cattery at 12 Laxton Road. Despite the PC's objections and that of near neighbours the application was approved, subject to licencing.

Cllr Ashley Waite updated on the hedgerows removed by Taylor Wimpy. A planning application is due to be determined shortly.

15 Planning applications in Berryfields Parish

Councillors agreed to hold a separate Planning Meeting at 7.00pm before parish council meetings to allow Councillors to consider planning applications sent for consultation. (The high number of applications to be considered take up considerable time during ordinary business and this provision allows planning to be considered separately). A separate agenda will be issued and members of the public will be invited to make representations during the meeting. A minimum of three councillors will be required to make the meeting quorate.

Purposed by Cllr Louise Rees, seconded by Cllr Monique Foster. Agreed unanimously.

Councillors resolved to change an order of the Agenda for PC meeting, Planning to be considered as point 3 on the Agenda (after Apologies for absence and Declaration of interests).

Mr Has Modi spoke about the licence which has been refused for the pharmacy in Berryfields. The PC was asked to write a letter of support to the relevant Authority to backup his appeal against the original ruling. Councillors discussed this and agreed that Mr Modi's solicitor will send the points to be re-considered which can form the basis of the PC's letter. Once received the Clerk will prepare the letter and circulate to Councillors to ensure they are comfortable with it before submitting. The action can be ratified at the next Parish Council meeting, and is in accordance with previously minuted decision to assist a pharmacy to open in the new Commercial Centre.

16 Date of next Parish Council Meetings

Wednesday 17th July

August: No Meeting

Wednesday 18th September

Wednesday 16th October

Wednesday 20th November

December: No Meeting