

DRAFT Minutes of Berryfields Parish Council Meeting 17th July 2019
held at Community Rooms, C of E School, Berryfields

Present: Councillors Simon Carter (Chairman), James Inch (Vice Chairman), Gareth Lane, Louise Rees, Laurilee Green, and Monique Foster. Sue Severn, Parish Clerk, Anthea Cass Deputy Clerk and Agnes Alborzpour Assistant Clerk and 6 members of the public.

1 Apologies for absence

Ashley Waite, Naser Habib, Chris Sanger

2 Open Forum

No questions raised

3 Planning

To consider the following planning applications submitted for consultation to the Parish Council and any received after publication of this agenda:

19/01040/APP | Partial change of use of 16 Tyson Road to dental hygiene practice (use class D1) and alterations to front elevation | 16 Tyson Road Aylesbury Buckinghamshire HP18 0YW

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=POM5L1CLMUF00&prevPage=inTray>

The PC resolved to object to this application and to make the following comments:

The road is already subject to a lot of parking on pavements and verges and this property is on the corner. The suggested parking area is inadequate for a commercial and the use of the garage removes a space. This is commercial activity in an essentially residential area with patients coming and going all day. This will result in loss of amenity to neighbours and represents unsuitable development. There are units available in the commercial centre which are suitable". We ask that Highways re-consider their Condition 1 since this does not appear to be deliverable given the plans submitted. Further, the parking survey undertaken started after school and rush hour traffic. Condition 1: The scheme for parking and manoeuvring indicated on the submitted plans shall be laid out prior to the initial occupation of the development hereby permitted and that area shall not thereafter be used for any other purpose. Reason: To enable vehicles to draw off, park and turn clear of the highway to minimise danger, obstruction and inconvenience to users of the adjoining

highway. Vehicles leaving this site would have to reverse into or out of the main road on a blind corner which could not be safe. it would endanger pedestrians and others walking on the highway, which is common in Berryfields due to parking in shared space and on pavements. Berryfields properties including this one are subject to Covenants which prevent businesses from being run from home, changes to the property frontage and other issues regarding maintenance of residential amenities. The PC has resolved to object to any application which results in loss of or alteration to parking. The removal of the railings in this case adversely affect the vernacular of this area. We ask that this matter be taken to committee for consideration and that committee members undertake a site visit.

Purposed by: Cllr James Inch
Seconded by: Cllr Louise Rees
Agreed unanimously

19/02477/APP | Single storey rear extension | 3 Keswick Street Aylesbury
Buckinghamshire HP18 0QR

Full details: <https://publicaccess.aylesburyvaldc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PU4QJDCLILW00&revPage=inTray>

Councillors resolved to be neutral in respect of this application

Purposed by: Cllr Simon Carter
Seconded by: Cllr Louise Rees
Agreed unanimously

4 Police report & Neighbourhood Policing

No report from the neighbourhood policing team and no attendee. Councillors mentioned a good relationship with Metropolitan and Thames Valley Police who have together started a speed awareness programme, working closely with the Green Ridge School children. Cllr Inch and the Parish Council office team is trying involve AVA School. The Parish Council would like to monitor school traffic at AVA and perhaps have volunteers available to advise drivers not to park on yellow lines or zig zags outside school. (The School has since advised that they would prefer a presence of traffic wardens to ticket offending vehicles. The Clerk will enquire whether this is possible next term).

5 Declaration of Interests

Cllr Gareth Lane declared interest in respect of the grant application from AVA School for a greenhouse.

6 Minutes

The minutes of the Parish Council meeting held on Wednesday 19th June 2019 were agreed, and signed by the Chairman as a true record.

Purposed by: Cllr Louise Rees
Seconded by: Cllr Monique Foster
Agreed unanimously

7 Land and Facilities

Early year's provision for Berryfields

Cllr Simon Carted updated the meeting with regard to the tender process and service providers. Two providers have been selected as shortlisted candidates and nursery site visits have been carried out. Applicants have been invited to a selection panel on 2nd August, after which a recommendation will be made to the Parish Council and the successful candidate will be invited to the September PC meeting to meet Councillors.

Planning application

The Clerk updated regarding matters concerning the PC's application for planning permission for Roman Park. If the application is not granted by the end of the month, the PC will consider its options. The Clerk will continue to push this matter and will make further investigations, and will contact councillors for further instructions if required between meetings.

Allotments

The Deputy Clerk gave an update on the Allotments: Currently all plots are cultivated, clear and everything is under control.

The Chairman recorded a formal vote of thanks to Cllr Rees, her son and husband, Anthea Cass, Sue Severn and himself who had volunteered and cleared the weeds around the plots.

Park Inspections

Councillors confirmed that PC trained staff will undertake routine park inspections on behalf of the Consortium developers of their sites, prior to handover to the PC, to be charged to the Consortium developers at agreed rates.

Purposed by: Cllr James Inch
Seconded by: Cllr Louise Rees
Agreed unanimously

Marston Brook

Councillors considered potential replacement of the mound and ground tunnel to solve the problems caused by the poor surface and the tunnel flooding in poor weather. It was noted that the removal of the tunnel would be a loss since Cllr Green pointed out that children very much enjoyed playing in and around the tunnel. The Clerk advised that removing and replacing the tunnel would be very costly and the most economic solution would be to re-surface the top and 'landing areas' each side of the tunnel itself.

Resurfacing under play equipment in various locations

Councillors considered Reid's Playgrounds quotations to provide rubber mulch surfacing under play equipment, where the ground has eroded under original grass matting.

Marston Brook

Councillors agreed to re-surface the tunnel top and sides at a cost of £900.

Purposed by: Cllr James Inch

Seconded by: Cllr Laurilee Green

Agreed unanimously

Berryfields Green to re-surface under the following equipment:

Basket Swing £750

Junior Swing £540

Tunnel £60

Baby Swing £540

Spinner £540

Total: £2,430

The Chairman further suggested that a sum of £5,000 be set aside in the Parish Council's budget for each park annually to create a sinking fund for future replacement items and essential maintenance.

Purposed by: Cllr James Inch

Seconded by: Cllr Louise Rees

Agreed unanimously

Marston Green to re-surface under the following equipment:

Basket Swing £900

Spinner £1,800

Baby Swing £540

Tunnel – wear pads 1 metre at each end of tunnel £120

Total cost: £2,500

Purposed by: Cllr James Inch

Seconded by: Cllr Louise Rees

Agreed unanimously

The Clerk advised that this work could be paid for from revenue budget but commuted sums could be utilised if budgets were tight at next review.

Tenders for mains to site at Roman Park

Cllr Simon Carter confirmed tender document published with appropriate advertising, with closing date of 29th July 2019. Councillors will be informed and advised when Tenders are received scored, including due diligence undertaken.

8 Finance

Councillors approved the payment run as circulated and ratified payments made outside of the Parish Council meeting. Cllrs Carter and Inch duly signed the payment run authorisation.

Accounts to end of May agreed as circulated.

Purposed by: Cllr Monique Foster

Seconded by: Cllr Louise Rees

Agreed unanimously

Grant application

Councillors considered an application for a grant from AVA School to fund a greenhouse and associated equipment for a gardening club at the school.

The Chairman advised that PC cannot offer all of the money requested since other calls have been made on its grant funding this year. At a meeting with AVA's Finance and Facilities Managers the PC team had suggested other funding sources which may be more appropriate for the project. The Deputy Clerk has offered to assist with other applications if required.

It was decided, after debate, that the PC cannot fund capital equipment for use solely by the school. Councillors were happy to offer £100 towards the project costs to purchase equipment such as gardening implements, wellies etc. The PC is not able to offer money towards capital assets such as a greenhouse. The Parish Council resolved to offer a grant of £100.

Purposed by: Cllr James Inch

Seconded by: Cllr Monique Foster

Agreed unanimously

9 Public Works Loan Board Loan to meet the cost of infrastructure works including mains connections to Roman Park, Berryfields

Cllr Simon Carter confirmed formal receipt of borrowing offer.

10 Events Working Group and 2019 Events (next meeting 24/07)

Group will confirm dates for Christmas tea and Father Christmas visits to Berryfields and inform the office.

Provisional booking of 5/12 and 6/12 for the Community Rooms have been made and final date will be confirmed after Group meeting.

The date of Father Christmas visits to Berryfields Green and Exemplar Park are also needed. Miller & Carter has offered mulled wine for the event which is much appreciated and Cllr Inch has secured £500 funding from IFNL which will be spent on presents for the children. An online poll will be undertaken to gauge the approximate number of children under 11 who will attend and number of presents required. Volunteers will be needed to wrap gifts.

11 Berryfields News & Communication

The Chairman advised that the latest print edition should be delivered to all homes at the end of July. Advertising costs would be held at £50 per half page (50% discount for residents) for the digital edition and the Assistant Clerk reported that so far all existing advertisers had indicated that they would carry on and new ones have been recruited.

12 Highways & transport

MVAS & Sentinel: Cllr James Inch, no update to report

School signs from 'Speed Sign' competitions are ready to be put up and Cllr Carter had obtained a large Community Speed watch sign from Waddesdon Local Area Forum which will be installed in a suitable location at the entrance to Berryfields.

13 Meetings & matters of report

Cllr Simon Carter attended LAF meeting in Waddesdon.

Cllr Simon Carter has requested a quote for CCTV from a local firm for other areas within Berryfields.

14 Date of next Parish Council Meetings

August: No Meeting

Wednesday 16th October

December: No Meeting

Wednesday 18th September

Wednesday 20th November

There being no further business the Chairman closed the meeting at 9.05 pm.