

**Minutes of Berryfields Parish Council Meeting Wednesday 19th February 2020 held
at Community Rooms, C of E School, Berryfields**

Present: Councillors Simon Carter (Chairman), Louise Rees, Ashley Waite, Monique Foster, James Inch, Laurilee Green, Sue Severn, Parish Clerk, Anthea Cass Deputy Clerk, Agnes Alborzpour Assistant Clerk.

1. Apologies for absence

Cllrs Naser Habib, Gareth Lane

2. Declarations of interests in items on the agenda.

No declarations

3. Open forum

- A member of public reported that a manhole cover on Paradise Orchard near the shops is near to collapse – The Clerk will contact Consortium.
- A member of the public asked if more rubbish bins could be put near AVA (at the bus stop). Clerk explained about the budget and the school involvement. AVA has recently cleared rubbish in the hedge outside the school.
- A member of the public asked if an extra crossing could be put near Sainsburys. Councillors agreed that there is a need for this but the Parish Council does not have a Power over highways, this is for County Council. It was mentioned that there are plans to put in a pelican crossing on Martin Dalby Way.
- A parishioner reported that the wreaths placed beside the Silent Soldier on the A41 were in poor condition and offered to replace them and cover the cost. The Chairman thanked Mr Satterly for his generosity.
- It has again been highlighted by residents that the bus drivers are still speeding through Berryfields with concerns that they are putting the public in danger. The Clerk confirmed she has reported this issue on many occasions to the Passenger Transport team at Bucks CC and to the bus companies. Councillors asked that more people complain in order to ensure this issue receives more attention. Councillor Laurilee Green confirmed that the bus driver number is detailed on the bus ticket and this number should be reported along with any complaint made. The Clerk undertook to call the Police and Passenger Transport immediately if parishioners called the parish office either during bad driving, or immediately it was possible to call.
- A member of the public mentioned that children are cycling to school without a helmet. Councillor Waite advised that this would be covered in the school's Travel Plan, which is currently not complete.
- It was requested whether the Consortium could replace the bulbs in the street lights. The Clerk has asked if the location could be reported to her and she will report to the Consortium.
- In response to a question from a member of the public present the Chairman confirmed that the CCTV has been of great benefit at the park and has prevented many potential incidents and has reduced crime in this area.

4. Police report and Neighbourhood Policing

No report received. The Clerk advised she meets with the Community Officers regularly and they patrol the parish frequently with little reported crime. It was reiterated that any crime must be reported to 999 if happening, or to 101, along with any concerns - not on Facebook, otherwise the Police are unable to provide sufficient coverage.

5. **Planning**

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

18/B2680/DIS | Discharge of Conditions 6(Landscape) 8(Ecological) & 14(Construction traffic management plan) relating to application 18/02680/APP | Land Adjacent Sir Henry Lee Crescent
Berryfields Aylesbury

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q4RHBXCLHOO00&prevPage=inTray>

The Parish Council supports this application, for which it is the applicant.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Laurilee Green

Agreed unanimously

20/00609/APP| Garage conversion | 141 Paradise Orchard Aylesbury Buckinghamshire HP18 0WQ

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5Y9OPCLII400&prevPage=inTray>

The Parish Council objects to this application on the grounds that there would be insufficient off road parking as current plans are drawn.

Proposed by: Cllr Louise Rees

Seconded by: Cllr James Inch

Agreed unanimously

6. **Minutes**

The draft minutes of the Parish Council meeting held on 15th January 2020, as circulated, were approved and signed as a true record by the Chairman.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Monique Foster

Agreed unanimously

7. **Land & facilities**

Roman Park & Village Hall:

To consider any items within reports in connection with Roman Park and associated development:

Cost of installation of temporary village hall

Councillors approved expenditure of up to £30,000 to put Temporary Hall in place.

Proposed by: Cllr Ashley Waite

Seconded by: Cllr Monique Foster

Agreed unanimously

Creation of job description and advertising for a caretaker for the temporary hall

Councillors approved the need of a caretaker for the Temporary Hall. The Clerk will prepare a job description (to be circulated to Councillors) and commence the recruitment process.

Proposed by: Cllr James Inch

Seconded by: Cllr Ashley Waite

Agreed unanimously

Land at Kingsfield Park

Councillors considered the proposal from Martin Grant Homes to transfer the land at Kingsfield Park with swales, together with commuted sum of £30,000 and to arrange for immediate improvement and maintenance for 2021/21 season, as quoted by RTM Landscapes, with the proviso that Martin Grant removes metal fencing posts and mesh fencing.

Proposed by: Cllr James Inch
Seconded by: Cllr Louise Rees
Agreed unanimously

Allotments

Deputy Clerk's report on allotments was accepted as circulated. It was reported that all plots are occupied and invoices for next year's rent will be issued within the next two weeks.

8. Park Inspections

All park inspections up to date with everything in order. There are a few minor surface problems, but these are being addressed by Proludic and grounds team.

9. Berryfields Parish Council's Standing Orders

Following revised guidance from the National Association of Local Councils BPC Standing Orders (as circulated and published); were amended as marked up. This amendment is in addition to the annual review of the Council's Policies and Standing Orders at its annual parish council meeting.

Proposed by: Cllr Louise Rees
Seconded by: Cllr Laurilee Green
Agreed unanimously

10. Finance

Councillors approved the payment run as circulated and ratified budgeted payments made outside the Parish Council meeting.

Councillors agreed **accounts to end January 2020** as circulated.

Proposed by: Cllr Louise Rees
Seconded by: Cllr James Inch
Agreed unanimously

To agree the **budget and cost monitor at 12th February 2020 for Phase II development at Roman Park** including temporary nursery building, temporary village hall and all associated works to put in place together with professional fees, and work to Discharge Planning Conditions and site preparation including welfare for contractors.

The cost monitor could not be completed before the meeting, some quotations still awaited. It will be circulated and be a standing item on each agenda.

11. Events Working Group and 2020 Events

Litter pick has been organised for **Sunday 29 March 2020 10.00am** (Councillors Lane & Waite) Extra help has been offered from Waddesdon Wombles and Church on Berryfields will be offering refreshments after the litter pick. This event will be more structured than the last litter pick to ensure a larger area is covered. Starting point will be at the AVA School Primary Phase car park. Notices will be published shortly.

VE Day Celebrations, 8th May 2020. (In the absence of Councillor Lane, Mr T Brown represented Church on Berryfields). The Church is unable to run the whole event but is happy to support activities,

as appropriate. They believe that it should be a PC event. Councillor Green volunteered to lead this with support of Councillor Inch. The PC has already agreed a budget of up to £1000 budget, (which will cover loo hire, bunting, and band if possible). The working group will meet and discuss all the details, Agnieszka will book the band, if available.

Arts competition at AVA Church of England Primary Phase (Clerk)

The Chairman proposed, and it was agreed, that the PC support an arts competition as requested by the head teacher by sponsoring prizes for the competition to a maximum of £150.00.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Laurilee Green

Agreed unanimously

Father Christmas 2020

Date confirmed Tuesday 8th December at Roman Park temporary hall, band booked and Father Christmas has agreed to attend.

12. Berryfields News & Communication

Berryfields News is ready to send to the printer for distribution early March.

13. Highways & transport

MVAS & Sentinel: (Cllr Inch).

Sentinel was used twice since last meeting: 4 people were speeding. MVAS has been serviced and is now ready to move to sites within the parish.

14. Parish Council Elections

Date of PC elections is confirmed Thursday 7th May 2020. The election will be called on 31st March. Any persons wishing to stand for election must complete a nomination form with appropriate seconders by 8th April 2020. Forms and further information from Parish Clerk.

15. Meetings & matters of report

The Chairman reported that he had attend the BALC Chairman's course which had been interesting.

16. Dates of next Parish Council Meetings

Wednesday 18th March 2020

Wednesday 15th April 2020

ANNUAL PARISH COUNCIL MEETING and first meeting of new Council with **Annual Parish Meeting** Wednesday 20th May 2020