

**Minutes of Berryfields Parish Council Meeting 21st November 2018
held at Community Rooms, C of E School, Berryfields**

Present : Councillors Duncan Satterly (Chairman), Simon Carter (Vice Chairman), James Wilks, James Inch, Louise Rees, Wendy Phillimore, Ashley Waite and Monique Foster.
Sue Severn, Parish Clerk, Anthea Cass Deputy Clerk and Agnes Alborzpour Assistant Clerk.

1 Apologies for absence

Cllr Gareth Lane and Cllr David Williamson.

2 Co-option

Following last month's Confidential Parish Council meeting, Cllr Satterly advised that Mrs Monique Foster and Mr Ashley Waite had been co-opted as Members of Berryfields Parish Council.

Both Councillors signed Acceptance of Office documents and were congratulated on their co-option and welcomed to the Parish Council by those present.

3. Open Forum

Cllr Satterly introduced Marcus Militello from Berkshire Bucks and Oxon Wildlife Trust (BBOWT). Marcus explained that he was running wildlife projects with Section 106 funding for Berryfields in conjunction with AVDC. The project aims to improve habitats for species such as Barn Owls, and Brown Hares in the local area. BBOWT is working with local councils, farmers and landowners and wants to set up wildlife groups in area. He will provide an article about this work for the next edition of Berryfields News, encouraging volunteers to come forward. BBOWT has worked with the Waddesdon Greenway group and has been given some verge areas (being taken over by PC) to create wildflower meadow for wildlife conservation. Cllr Carter stated that some education would be needed, such as interpretation boards on site, to ensure residents understood that this was not just an area for weeds to grow, but planned wildflower planting and conservation. This will be of enormous benefit to the community over coming years.

One resident asked what was happening in the field in Martin Dalby Way. Cllr Satterly confirmed this is to be a skate park. Access to the skate park is still to be developed but parking will be in the commercial centre.

Another resident expressed his appreciation for the no through road signs in place at the entrance to the cul de sac where he lives. Cllr= Phillimore commented that Paradise Orchard is getting difficult to drive through during the daytime due traffic parking there by commuters not wishing to pay for station parking. There is nothing the PC can do about this, unfortunately.

4 **Police Report**

No representatives from the Police were present at the meeting. However, a report from TVP had been circulated. The Police are concentrating effort on trying to resolve knife crime in city centres.

The new PCSO for Aylesbury North will be attending the January PC meeting.

5 **Declaration of Interests**

Cllr Waite declared interest as Ward Councillor for AVDC in respect of item 7, Planning.

6 **Minutes**

The minutes of the Parish Council meeting held on Wednesday 17th October were agreed and signed by the Chairman as a true record.

7 **Planning**

18/03765/AOP 81 residential dwellings Collington Road, Berryfields. HP18 0WS.

Cllr Inch commented there may be insufficient parking due to the number of dwellings in a small area. After discussion it was decided that councillors wished to ask Highways to consider the parking provision and also whether a more accurate traffic assessment should be provided by the Applicants. Parking in Berryfields is felt to be inadequate and roads are difficult to negotiate due to on-street parking. Councillors are neutral in respect of this application.

17/02999/APP Part parcels HW11 & HW13 Outside of date of consultation. For information.

Cllr Waite advised that government funding may assist with A41 issues.

18/03983/APP Unit 6 Berryfields Square

This unit will be a veterinary surgery. Application for medical gas store. Cllrs have no objections

18/04037/APP 7 Carrick Street (Retrospective). Garden room.

This garden room is already in place. Councillors note that It is possible householders were told that planning permission was not needed, hence retrospective application. Parish council does not have sufficient information to enable it to make an informed comment and wishes to see full plans and use of this building before making a comment and asks that these are provided.

8 **Land and Facilities**

Berryfields Green: The police have advised that from experience CCTV cameras are effective and will be a good deterrent on Berryfields Park. Cllr Inch made comment that signage is a waste of time as a stand-alone idea and would only happy for signage if CCTV is put up too. Councillors agreed this was the case.

The Clerk was asked to talk to Buckingham Park to see what their experience has been of using CCTV in their parks Cllr Inch proposed more investigation to take place, Cllr

Phillimore seconded this suggestion.

Temporary building from Newton Leys South: Bucks CC Children's Services wish to move ahead with the project of providing childcare provision utilising the temporary building, on a commercial basis. Heads of terms had been received from BCC, which had been sent to the PC's solicitor, and the Clerk had returned it for amendment.

Having contacted three different companies to obtain quotes to move the temporary building The Assistant Clerk and Clerk recommended David Stanley to councillors. This is their core businesses and their quotation is not only the lowest, but most comprehensive. It will be necessary to move the buildings to storage in January and move them to site in Berryfields once planning permission is obtained. Councillors resolved to accept David Stanley's quotation, subject to usual due diligence. It was proposed to go ahead with the grant application, move of temporary building, and application for planning consent, and provision of mains services to site by Cllr Waite, seconded by Cllr Carter, agreed unanimously.

Cllr Wilks commented that the resultant facility will be in place for many years to come, and is desperately needed.

Roman Park land: The Archaeology Report has now been produced. Copies of the Roman Park revised layout plan received from Blackwood Architects, having regard to possible remains were. Councillors requested that item number 9 be swapped with item 13 on the plan. It will be necessary for the BMX pump track to be moved, and public consultation with neighbours in Exemplar Park would need to be undertaken if it were to move to the southern end of the Park. The original tree-planting scheme will not be permitted. An avenue of trees can be planted in large planters. The Clerk was asked to inform the architects who will then re-submit the plans for approval. Decision to amend plans with above changes was proposed by Cllr Rees, seconded by Cllr Waite and agreed unanimously.

Additional verges: The Consortium have offered two new verges to the PC which are not included in other Section 106 Agreements within the Berryfields MDA shown on plans circulated to councillors.

It was agreed to accept these areas, subject to satisfactory commuted sums being agreed, which the Clerk will negotiate. It was felt that if these areas are not adopted they will become an eyesore, over time.

Cllr Satterly proposed, Cllr Carter seconded, agreed unanimously.

9 Finance

The payment run was agreed as circulated:

Mrs S J Severn	Net salary, office provision, software/phone share of costs, expenses	£ 1,772.17
Mrs A Cass	Net salary & expenses	£ 854.64
Marcus Young Landscapes	Invoice No. 2830 Beryfields Green grass cuts x 2 £160 + VAT; Marston Brook x 2 £160; Litter bin emptying 5 bins @ £4 per bin weekly £80 + VAT	£ 480.00
Helpful Hirings	Invoice NO. 368012 Hire equipment for Remembrance Service Lighting & generator	£ 90.00
RTM Landscapes	Invoice No 1394: Grass cutting Roman Park October x 2	£ 840.00
	Invoice No 1390: Additional grass cutting to left of mound Roman Park,	£ 102.00
	Invoice No 1418: Provision of man and excavator for archeological dig	£ 420.00
AVALC	Annual subscription Aylesbury Vale Association of Local Councils	£ 25.00
SLCC	Annual membership fee : (To be part re-charged to Oving and Stoke Hammond PCs @ £33.72 each)	£ 236.00

The accounts to the end of October were agreed. Councillors commented that the new Scribe format is easier to read. It was noted that the PC is within budget. Proposed by Cllr Inch, seconded by Cllr Satterly, agreed unanimously.

10 Berryfields News

The publication of this has had to be delayed until January as the designer has had issues with his publishing software. The next issue will be printed and distributed during January.

Cllr Inch suggested that we could use Facebook adverts. The Assistant Clerk advised that these are not so effective and that she can advertise in-house adequately without paying. The Berryfest campaign on Facebook had raised awareness and interest with engagement from Berryfields and beyond.

11 Events

Remembrance Day: Cllr Satterly said that he was very impressed with the turnout. He thanked all who helped to make this even a success, especially Cllr Louise Rees and her husband Phil for all their invaluable hard work and support and to Helpful Hirings who had generously supported the event with low-cost plant hire.

Santa's sleigh: Cllr Carter confirmed that the Santa sleigh was scheduled to visit Berryfields on December 18th and 19th. The routes will be published for each day and it is believed they would take approximately 2.5 hours. Aylesbury Hundreds Rotary Club had also stated it will visit Berryfields on 17th December. It was felt there was no point in duplicating effort and Cllr Waite said he would contact AHRC to check and negotiate the routes to be covered. There will be a website this year for the Santa Sleigh which is 'santaintheshed.uk' to be advertised on Facebook.

12 Highways

Cllr Inch confirmed he has two volunteers to help with MVAS/ Sentinal. New brackets have been ordered which will enable it to be placed in different parts of Berryfields.

13 **To ratify the appointment of Deputy Parish Clerk**

The Chairman announced that following a series of interviews with candidates, the position has been offered to Anthea Cass with a three month trial period.

The position of Assistant Parish Clerk will be undertaken by Agnieszka Alborzpour who will work as a consultant.

These appointments were proposed by Cllr Rees, seconded by Cllr Phillimore. Agreed unanimously. Both were congratulated on their appointment.

14 **Meeting and matters to report**

It is still unknown whether there will be Parish Council elections in 2019, following announcement of the decision to create a new Unitary Council for Buckinghamshire. It is possible that the SoS may issue an Order in Parliament during January to say that Parish Councils will continue to 2020 when they will be elected with the new Authority.

The Clerk confirmed that there is funding in the BPC budget to cover elections if required, but was awaiting confirmation from Electoral Services of the exact costs involved.

15 **Date of next Parish Council Meeting.**

Wednesday 16th January 2019

There being no further business the Chairman closed the meeting.