

**Minutes of Berryfields Parish Council meeting held on Wednesday 20th June 2018 in the
Community Rooms, C of E Primary School, Berryfields, HP18 0PS**

Present : Councillors Duncan Satterly (Chairman), James Inch, Gareth Lane, James Wilks, Louise Rees, Cllr Ashley Waite (AVDC), Sue Severn, Parish Clerk, Anthea Cass, Assistant Parish Clerk.
Four members of the public.

1 Apologies of absence

Councillors Simon Carter, Wendy Phillimore, David Williamson, P Irwin (BCC).

2 Open Forum

Nothing raised from the members of public.

3 Police report and Neighbourhood Policing

The chairman confirmed that there was nothing new to report as he had not received the new crime figures.

4 Declarations of Interest

None

5 Minutes of the previous meeting 17th May 2018

The minutes of the meeting of 17th May were agreed and signed as a true record by Cllr Satterly.

6. Planning Applications:

18/02007/APP Berryfields 4 Moore Crescent, Aylesbury, HP18 1AH

Erection of conservatory

Councillors agreed that they remain neutral in respect of this application.

18/01978/APP Berryfields 3 Merton Close, Aylesbury, HP18 0ZN

Variation of condition 10 (parking) of planning permission 14/0091/ADP

Councillors were concerned that Highways have not objected to the lack of drop curb to accommodate the third parking space. Councillors agreed that they will request the Officer ensures that Highways comments on this before the application is determined.

Crispin street.

Public commented that there was site notice up proposing to tear down the hedge to fit houses in and to move the pavement to the edge of road and build houses up to the pavement. This is not in the original development or MDA

Councillors wish to object for the following reasons... egress from site to a potentially dangerous road where 60 mile an hour speed limit is close to the drive ways. Road is also currently used for school drop offs. Traffic on gated road has no weight restrictions. Hedgerows are carefully examined as much as possible and retained as much as possible. Proximity to school premises could compromise privacy of children. Proposed houses would mean residents looking into windows at lower level.

Multi use garden room.

No comments from councillors. Remains neutral.

7 Two Casual Vacancies in the Office of Parish Councillor

The Clerk advised that the Returning Officer has advised that, since no poll has been claimed the two vacancies in the office of Parish Councillor can now be filled by Co-option. Two vacancies have been put forward. Ten councillors to go forward. The Clerk will prepare the appropriate Notices and place them on noticeboard and website before the next PC meeting.

The Chairman also reported that the Governance Review is now taking place and that Berryfields Parish Council's decision to request reduction to 10 parish councillors at the next election will now be made officially by the Clerk.

8 Land and Facilities

There are no issues to report with the play areas. The report by the RoSPA Inspector for Berryfields Green was inconsistent with the post-completion and annual survey last year suggesting that some items were not compliant with Regulations. The Parish Clerk, (a qualified visual playground inspector) is in touch with the Inspector to check his comments. Parish Clerk confirmed that the life expectancy of tarmac paths is 10 years approximately, she is in touch with suppliers to obtain quotes for rubber crumb mulch under items of play equipment prone to wet weather, where grass is scuffed and the surface turns to mud.

Cllr Lane commented that he noted there was a RoSPA amber risk on one of the swings. The Parish Clerk stated that there was in fact no issue with this but she will ask RoSPA to explain. Cllr Satterly stated that it requires clarification in case insurance doesn't cover it in its current state. The Clerk confirmed she was in touch with the council's brokers and RoSPA and was keeping under review.

It was thought that the timber was rotting around the play equipment at Marsden Brooks The Clerk confirmed that they are not rotting but the grass around them was trimmed by Consortium maintenance contractors by strimming. The Parish Council's grounds contractor sprays with weedkiller around all of these areas, to prevent further damage. Cllr Lane commented that Paradise Orchard equipment has metal posts around the bottom of posts to solve this issue.

The Parish Clerk informed the Councillors that a grant for £5000 for sheds. £750 for bowser and £3015 for water butts had all been agreed. The first water bowser should be in place by beginning of next week.

The Parish Clerk asked for volunteers for Berryfest.
There is a budget of £3000 for underwriting this event.

The new Skate park will be commissioned by the Consortium shortly for completion this autumn.

9 Finance

The payment run was agreed as circulated:

Payee	Detail	Net	VAT	Total £
Mrs S J Severn	Net salary £1343.50, office provision £50, Software, telephone share of wifi costs £45, mileage charge £60.30	£ 1,511.17		£ 1,511.17
Mrs A Cass	Net salary £472.20, Expense reimbursement £34.96	£ 507.16		£ 507.16
Marcus Young Landscapes	2 cuts each Berryfields Green & Marston Brook (£160 each), 5 bins weekly empty £20	£ 400.00	£ 80.00	£ 480.00
RoSPA Play Safety	Annual inspection & risk assessment: Berryfields Green & Marston Brook	£ 291.50	£ 58.30	£ 349.80
Kingfisher Direct Ltd	Road trailer water bowser with tow hitch inc. carriage	£ 1,999.00	£ 180.00	£ 2,614.80
RTM Landscapes Ltd	Grass Cutting Roman Park including extra area around mound for Berryfest & ongoing access	£ 700.00	£ 140.00	£ 840.00
		£ 5,408.83	£ 458.30	£ 6,302.93

Accounts to end May were agreed as circulated. The Clerk confirmed that the Scribe accounts systems had been utilised since the start of the new financial year and that it was taking a while to set up all the records but this should be achieved shortly.

10 Berryfields News and Communication

The chairman reported that Berryfields News was close to being finalised. Cllr Inch commented that he thought maybe leaflet drops for Berryfest were not necessarily a good use of resource in advertising Berryfest. They will be distributed with the magazine, and there will be a double-page spread about the event. Large roadside banners and posters were also being obtained.

Social media advertising of Berryfest was continuing and each element has its own hashtag, Talent show, dog show, hot rods, live music, craft fair and so on.

11 EVENTS

The Parish Clerk asked that Councillors give confirmed dates they are able to help out at Berryfest.

It's a huge event, with the need for large number of volunteers throughout.

12 Highways and Transport

- MVAS Cllr Inch asked where the MVAS should go. It was suggested the Quainton Road. It is not possible to site on the Quainton Road because it is public highway and we do not have Police permission currently for this location. A Berryfields road nearby is best alternative from which speeders on Quainton Road will be picked up. A member of the public commented that many speed through there especially motor bikes. Sentinel will pick up the speed of bikes if located there in future.
- Community Speedwatch signs will be sited shortly at all road entrances to Berryfields.

13 Berryfields Parish Council Safeguarding Policy

This was deferred to next meeting when Cllr Phillimore would be present who had asked for amendments.

Meetings & matters of report

No meetings to report.

Waddesdon Greenway will be open shortly.

15 Next Meeting: Wednesday 18th July 2018

Parish Council meeting dates 2018

18th July

19th September

17th October

21st November

December No meeting

20th February 2019

20th March 2019

There being no further business the Chairman closed the meeting.