

**Minutes of Berryfields Parish Council Meeting Wednesday 20th March 2019
held at Community Rooms, C of E School, Berryfields**

Present: Councillors Simon Carter (Acting Chairman), James Wilks, Louise Rees, Wendy Phillimore, Ashley Waite, Monique Foster, Gareth Lane, James Inch
Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk), Agnes Alborzpour (Assistant Clerk).

DRAFT

1. **Apologies for absence**

No apologies

2. **Open Forum**

Representatives from local Scouting groups that meet at Berryfields Primary School on regular basis would like reiterated that the Groups would like a parcel of land to be able to build their own Scout Hut.

Cllr Simon Carter answered that when Roman Park is build they can use the Community Hall there, but that the PC has no land to offer. The Clerk has, over the past year or more tried to identify possible sites but it has proved impossible.

Action: Cllr Ashley Waite will investigate with AVDC, Parish Clerk will speak to Bucks CC on their behalf to see if any land is available in the vicinity.

It was proposed to offer the Scouts Roman Park land for a summer Scout camp, including provision of Hennis fencing and comfort facilities. This would be added to the next Parish Council agenda for formal approval.

Hedge: No update from Enforcement regarding the hedge removed by developers.

Enforcement advised that a planning application is in process to ensure adequate environmental mitigation for the loss of the hedge. Given the public concern and that of close neighbours it was decided to ask the Clerk to write to the Head of Planning to reiterate local concern.

Action: Parish Clerk will write formal letter to AVDC to raise concern to Head of Planning.

3. **Police report & Neighbourhood Policing**

No report received from the Police

4. **Declaration of Interests**

Cllr Carter declared an interest on the planning application 19/00266/APP.

Cllr Lane declared an interest on the Community grant application from AVA School.

5. **Minutes of the Parish Council Meeting held on 20th February 2019**

The draft minutes circulated were approved and signed a true record by the Chairman.

6. Planning

19/00639/APP 36 Moorcroft Lane, Aylesbury, Bucks. HP18 0UR Single storey rear extension.

Councillors resolved to be neutral in respect of this application.

19/00799/APP 2 Elderberry Road, Aylesbury, Bucks. HP18 0WR Single storey rear extension.

Councillors resolved to be neutral in respect of this application.

19/00848/APP Unit 3, Berryfields Square Local Centre, Bicester Road, Quarrendon, Bucks, use of Unit 3 as tanning studio

Councillors resolved to support this application, they welcome new businesses to Berryfields.

Proposed by: Cllr James Wilks

Seconded by: Cllr Wendy Phillimore

Agreed unanimously

19/01040/APP 16 Tyson Road, Aylesbury, Bucks HP18 0YW, partial change of use of 16 Tyson Road to dental hygiene practise and alteration to front elevation

The PC objects to this application on the grounds the road is already subject to a lot of parking on pavements and verges and this property is on the corner. The suggested parking area is considered inadequate for a commercial and the use of the garage removes a space. This is commercial activity in an essentially residential area with patients coming and going all day. This will result in loss of amenity to neighbours and represents unsuitable development. There are units available in the commercial centre which are suitable.

Proposed by: Cllr Wendy Phillimore

Seconded by: Cllr Louise Rees

Agreed unanimously

19/00266/APP 12 Laxton Road, Aylesbury, Bucks HP18 0NL, change of use to mix use residential and cattery business including erection of 4 bay cattery and isolation unit

PC objects strongly to this application. It is inappropriate in a small garden. Cats can be noisy there are also environmental concerns. The use of the garage as an entrance and reception is inappropriate and loses the use of a parking space as well as creating additional traffic with clients arriving/leaving at all times.

The door in the garage will possibly mean that any parking space in front of the garage will be unusable. The road is one of the main access roads to Green Ridge School, any additional traffic and parking will affect peoples' journey to school.

This development will alter the vernacular of the area and is totally inappropriate. It is considered unacceptable to have such a facility in a small back garden with neighbours on either side of a fence to a height of 2.6metres, being over fence height.

The PC asks that the Environmental Health Department re-visits this application with particular regard to site, waste disposal etc., before considering issuing any licence should planning permission be granted.

Proposed by: Cllr Ashley Waite
Seconded by: Cllr James Inch
Agreed unanimously

Cllr Simon Carter proposed that it might be appropriate to have a separate planning meeting starting at 7pm on the same day as the Parish Council meets because there is an increasing numbers of applications. No conclusion was reached and the matter will need to be placed on a future agenda.

Doctors' surgery Berryfields

Cllr Wendy Phillimore and Cllr Monique Foster reported on the first stakeholder meeting: There had been a very good turnout including representatives from both surgeries, church representatives, and Womens' Action.

All very positive and impressive, but no planning permission yet.
Next meeting 20th May at 7pm Cllr Wendy Phillimore will attend.

7. Community Grant Application

The Parish Council considered a grant request from the AVA School to fund the purchase of an outdoor defibrillator cabinet to house the school defibrillator at the entrance to the school at cost of £545.00.

It was decided that the PC will offer the grant subject to receipt of an invoice as evidence of cost, which must be paid before 31st March 2019. The cabinet must be installed by the end of April 2019.

Proposed by: Cllr Ashley Waite
Seconded by: Cllr Louise Rees
Agreed unanimously

Land & Facilities

8.

Transfer of Roman Park direct to PC ownership is now agreed by AVDC. Legal work will be completed as soon as possible.

Bucks County Council's Grant for early year's provision at Roman Park is confirmed and monies will be received shortly amounting to £76,200 to part fund temporary building.

PC would like to thank to BCC Early Years team for working so fast and for their continued support in creating this much-needed facility for Berryfields.

Allotments Free Aqua work at Roman Park will start in two weeks' time and the National Garden Allotments Society has agreed that we can use £750 and they have asked for details of the wells to consider offering additional funding.

PC Noticeboard at Aylesbury Vale Parkway station

19 CURLEW, WATERMEAD, BUCKINGHAMSHIRE, HP19 0WG
01296 331816

www.berryfieldspc.org EMAIL clerk@berryfieldspc.org

Chiltern Railways have kindly offered a space at the station for a PC noticeboard. A quotation received from Sign Wizzard for £204.61 plus VAT was considered and approved. The board will be ordered and installed as soon as possible.

Proposed by: Cllr Wendy Phillimore
 Seconded by: Cllr Louise Rees
 Agreed unanimously

9. Charitable status for Village Hall

A proposal was considered and agreed to create Berryfields Village Hall Trust, registered as Charity with Charity Commission, to aid grant funding applications and to ensure the building will be for community use, in perpetuity. It was further agreed to transfer the Village Hall Fundraising account funds to the new account 'Berryfields Village Hall Trust' which will be a deposit account for the time being from which funds can be transferred as required when works are undertaken.

Proposed by: Cllr James Inch
 Seconded by: Cllr Monique Foster
 Agreed unanimously

10. Berryfields Community Rooms

Cllr Ashley Waite updated on his meeting with the Headmaster Mr Roger Burman, who is open to discussion regarding the future of the suite. Proposed meeting in April between Headmaster, Facility manager, PC representative and County Councillor.
 Action: The matter will be placed on the April agenda to allow the PC to discuss its vision for the community suite. The Clerk will circulate the Lease and Section 106 Agreement to Councillors for information.

11. Finance

The payment run was agreed as circulated:

Payee	Detail	Net	VAT	Total £
Mrs S J Severn	Net salary, office, software, telephone share of costs and expenses			£ 2,126.07
Mrs A Cass	Net salary & expenses			£ 920.94
	Expenses mileage and stationery Jan-March 2019			£ 50.03
Agnes Albroz Consulting	Consultancy fee February: Parish Social media & administration £600, Roman Park project-specific £195			£ 795.00
RTM Landscapes Ltd	Hedgerow planting Valor Drive, Berryfields	£ 1,020.00	£ 204.00	£ 1,224.00
Invoices paid during February/March, budgeted and emergency payments:				
Lock & Key Centre	2 heavy-duty key operated padlocks Roman park			£ 43.68
Lock & Key Centre	2 MVAS keys			£ 7.00
Tring Astronomy Centre	MVAS replacement battery			£ 159.00
		Total	£ 230.50	£ 5,325.72

Transferred 20.3.2019

Payment run Barclays Debit to Barclays Current Account £5,000

12. Great British Litter Pick

Cllr Waite is leading the volunteers on Saturday 23rd March. The Parish Clerk will do health & safety briefing, Cllr Waite will plan the route and all participants will be given health & safety briefing, and be provided with litter pickers, hi-viz and bags.

19 CURLEW, WATERMEAD, BUCKINGHAMSHIRE, HP19 0WG
 01296 331816

www.berryfieldspc.org EMAIL clerk@berryfieldspc.org

13. Events Working Group

Cllr Waite reported that a first meeting had taken place. Cllrs Foster and Rees, Agnieszka Alborzpour and five members of public attended. It was very positive meeting with few good ideas about future events.

Action: Format of the next meeting and date to be agreed with more notice given.

Berryfest needs to be cancelled this year as building work will start there and it won't be possible from health and safety perspective to run the event giving the necessary public access from the northern end of the Park. The fair can still attend as planned, using the Valor Drive gateway, which will have been extended by then for access to the field.

Proposed by: Cllr Louise Rees

Seconded by: Cllr James Inch

Agreed unanimously

14. Berryfields News & Communication

Cllr Carter proposed that the PC moves to a shortened version in digital format with hard copy on request. the first copy would be deliver as a flyer to every house. This was due to the enormous number of hours needed to produce the News and the lack of input. A formal proposal would be prepared, with examples, for Councillors to consider.

Proposed by: Cllr James Inch

Seconded by: Cllr Louise Rees

Agreed unanimously

Social Media - report received as circulated.

15. MVAS & Sentinel Speed watch

Cllr James Inch reported, only 6-7 people were caught speeding who had been received letters from the Police.

Residents asked if a School sign could be erected near Green Ridge,

A suggestion was made that a parent-led group contact Cllr P Irwin to send a formal request and the PC would support.

It was further suggested that the school be asked to run a speed sign competition as the C of E School had to allow children to design the signs, with the winning designs being produced as A3 sized signs to be placed on nearby lamp posts. This would be put on the Agenda for April's meeting for formal ratification.

16. Meetings and matters to report

19 CURLEW, WATERMEAD, BUCKINGHAMSHIRE, HP19 0WG
01296 331816

www.berryfieldspc.org EMAIL clerk@berryfieldspc.org

A meeting of Councillors will be held on Thursday 4th April from 7pm at the Community Rooms to discuss and agree the proposed temporary building choices. All necessary information will be forwarded to Councillors by 1st April.

PC agreed in principle of crowdfunding:

Proposed by: Cllr Louise Rees

Seconded by: Monique Foster

17. Date of next Parish Council Meeting

Wednesday 17th April 2019

Annual PC Meeting Thursday 2nd May 2019

There being no further business the Chairman closed the meeting.