

**Minutes of Berryfields Parish Council Meeting Wednesday 20th February 2019
held at Community Rooms, C of E School, Berryfields**

Present: Councillors Simon Carter (Acting Chairman), James Wilks, Louise Rees, Wendy Phillimore, Ashley Waite, Monique Foster, Gareth Lane, James Inch
Sue Severn, Parish Clerk, Anthea Cass, Deputy Clerk, Agnes Alborzpour Assistant Clerk.
Five members of the public.

1. Apologies for absence

Cllr Gareth Lane.

2. Open Forum

A parishioner stated that, despite assurances that no more hedge plants would be removed until after investigation had taken place by AVDC, they had been removed. The matter is now with AVDC Enforcement and residents very frustrated, they feel powerless and they would like something to be done.

A further issue was raised concerning management of some common land in part of Berryfields. Residents are required to pay for maintenance services to the land.

Action: It was agreed that Cllr Waite and the Clerk would meet the parishioner, visit the site and see what they could do to assist.

Power outages Cllr Carter and the Clerk confirmed they had been in constant contact with power company executives both during and after the recent power outages, and a full explanation and unreserved apology had been received, passed to parishioners via Facebook feeds where everyone was kept up to date. The PC had also issued a short press release explaining the situation and it is hoped that the matter is now closed.

3. Police report & Neighbourhood Policing

No report received from the Police. They were due to attend this meeting. In response to concerns about silly stunt bicycle riding, Cllr Carter reported that the Clerk has been in touch with both the Police and School and TVP has confirmed they will try to increase patrols at school end time and have strong words as necessary regarding dangerous riding.

4. Declaration of Interests

The Chairman declared an interest, on behalf of the Parish Council, as Applicant in respect of planning application 18/02680/APP New Roman Park, Berryfields.

5. Minutes of the Parish Council Meeting held on 16th January 2019

The draft minutes circulated were approved and signed a true record by the Chairman.

6. Planning

Roman Park 18/02680/APP New Roman Park comprising new village hall, sport facilities, allotments, wildlife reserve and play areas:

The Parish Council, as applicant, supports this application and the Chairman asked parishioners to assist by letting AVDC know their views. They can do so by using the AVDC planning portal at aylesburyvaledc.gov.uk, writing to devcon@aylesburyvaledc.gov.uk or sending their comments to clerk@berryfieldspc.org who will pass them on to Planning.

Action: Link will be put on Facebook to support this application

Councillors resolved to supports this application

Proposed by: Cllr Simon Carter

Seconded by: Cllr James Wilks

Agreed unanimously

18/02255/APP Demolition of existing dwelling & garage. Erection of new dwelling, Lower Farm, Berryfields, HP22 4AA

Councillors resolved to be neutral in respect of this application.

18/04582/APP 2 Merton Close, Berryfields. Conversion of integral garage to living space (retrospective)

Councillors resolved to object this application making the following comments:

The Parish Council is very concerned at the loss of an off-road parking space with parking provision detailed in the plan appearing to be smaller than needed by a normal sized car. This road is narrow, in common with others within the MDA and losing a car parking space off road leads to further congestion on the Highway. Perhaps Highways would wish to comment on this aspect.

Proposed by: Cllr Simon Carter

Seconded by: Cllr James Wilks

Agreed unanimously

19/00350/APP 1 Ashmead Street, HP18 0HN Single storey rear conservatory

Councillors resolved to object this application as follows:

The Parish Council objects to this application since the drawings indicate that the building is not a conservatory, the walls being brick at the sides rather than 50% glass as required.

Proposed by: Cllr Wendy Philimore

Seconded by: Cllr James Inch

Agreed unanimously

19/00491/APP 2 Billingsfield Cottages, Biceser Road, Quarrendon Erection of 2 new 1 bedroom houses, 2 x 2 bedroom houses and 1, 3 bedroom house

Cllr Carter highlighted that this application was likely to be controversial. Neighbour will doubtless object. Traffic issues reported at October PC meeting and no traffic survey yet to hand (BCC/P Irwin have been asked to provide previously the Clerk was asked to chase Cllr Irwin once more).

Councillors resolved to object this application as follows:

Highways: The perception is that the egress from the site to the A41 is dangerous and therefore this is over development of the site.

Proposed by: Cllr Simon Carter

Seconded by: Cllr Louise Rees

Agreed unanimously

Doctors' surgery Berryfields

No formal planning application yet received. BPC has been asked to nominate two councillors to represent the PC at Stakeholder Workforce Meetings.

The first meeting is on 25/02/2019 with no published agenda. Two Cllrs will attend the meeting Wendy Philimore and Monique Foster who will report to Councilors after the meeting. BPC Councillors will rotate to provide a presence at meetings. Next meeting Cllr Louise Rees will attend.

7 Land & Facilities

Roman Park: RTM Landscapes Ltd provided a quotation for various additional works at Roman Park to facilitate its use as leisure land and to improve the surface for the summer as well as to prepare for forthcoming development of the Park and carry out continuous routine maintenance of the park.

Cllr Carter proposed that the following quotations be accepted and agreed:

- Clear remainder of PC land to boundaries at a cost of £600 plus VAT.
- Plant whips beside Ascot rail at Valor Drive £1020 plus VAT.
- Remove existing gate and section of fencing, supply and fit 5 lockable bollards with padlocks £1390 plus VAT
- Annual maintenance of Roman Park and allotments at cost of £5,600 for 8 cuts of park and 12 of allotment ridings.

It was agreed, after discussion that works be ordered, with the exception of the bollards. Alternative quotes would be obtained for consideration at next month's PC meeting. Action: Site visit Cllr James Inch and Clerk Sue Severn and Cllr Simon Carter would be undertaken to consider possible alternative ways of making access from Valor Drive practicable.

Proposed by: Cllr Monique Foster

Seconded by: Cllr Ashley Waite

Agreed unanimously.

Services to site: Investigation of waste provision requirement at Roman Park Cllrs resolved to order the necessary survey and investigation at a cost of £495 plus VAT (refunded from project cost if same contractor undertook works).

Proposed by: Cllr James Inch
Seconded by: Cllr Wendy Philimore
Agreed unanimously

Free Aqua

Cllr Carter reported that work should start shortly. Sites for each water source had been identified and marked and allotmenters would be informed once start date is known. The Deputy Clerk had contacted the grant providers (National Allotment Society) to ask if we could re-direct the grant for the second water bowser to the wells. No answer received, she was asked to chase this.

Request from Church on Berryfields to use Berryfields Green for summer event

A request from Church on Berryfields to use Berryfields Green for a summer event was considered and agreed, subject to Health and safety and satisfactory risk assessment and management and usual due diligence, approved by Parish office.

Cllr Carter suggested that it would be good to run the event at Roman Park instead but that may be difficult with access at time during seasonal and building work that may start. No date confirmed by Cllr Lane yet. It was further agreed that no vehicles would be on the grass, the event would end by 9pm to minimise any nuisance to residents.

Proposed by: Cllr James Wilks
Seconded by: Cllr Ashley Waite
Agreed unanimously

Gateway Park/LEAP 1

The Council's solicitors had received HM Land Registry Searches and were now in a position to agree the Transfer of this facility and land to the PC subject to a positive covenant in favour of the PC giving guarantees until such time as the sewers and drains are adopted. The Clerk confirmed that the RoSPA Report requirement and all maintenance has been completed.

Proposed that the PC accepts the Transfer by Cllr Simon Carter, Seconded by Cllr Rees, agreed unanimously.

8 Community Rooms

Cllr Waite advised the meeting that no update had been received as promised at the October meeting of the PC by Cllr Irwin of BCC. The Management Committee appeared not to be in place, no minutes had been received and residents in the room (and from emails and calls made to the parish office) advised are not happy as its very hard to arrange bookings etc., all very messy.

The Clerk reported that she had requested minutes of the Management Committee meetings which Cllr Irwin, BCC had undertaken to provide. A further request had been made before this meeting.

Cllr Paul Irwin didn't respond to the Clerk's requests. Councillors would like to understand what the status and make-up of the Community Roms Management Committee, when the meetings are / have been held and to see the minutes.

According to the Section 106 Agreement school can't increase prices without Management Committee agreement and residents have reported the prices were raised between considerably and a residents' discount has been arbitrarily removed, without consultation.

Action: Another formal letter to Cllr Paul Irwin and copy of the letter send to Head Master.

Proposed by: Cllr Waite, seconded by Cllr Rees, agreed unanimously.

9 Finance

The payment run was agreed as circulated:

Mrs S J Severn	Net salary, office, software, telephone share of costs and expenses			£	2,080.98
Mrs A Cass	Net salary & expenses			£	920.94
Agnes Albroz Consulting	Consultancy fee January			£	600.00
Blackwood Architects	Invoice No. BVH11/ps Additional work to negotiate archaeological requirement, re-draw layout, nursery plans and elevations & add to main layout, amend design reort, 3D views, print & submit to AVDC	£	1,886.87	£	377.37
Marcus Young Landscapes	Invoice 3000 Litter bin emptying 9 bins @ £4 fortnightly November 2018 to January 2019	£	216.00	£	43.20
John Moore Heritage Services	Inovice 19-80: Archaeological work at Roman Park	£	954.00	£	190.80
Waddesdon Deli	Catering for RPII Routine inspections course 12.2.2019	£	160.00	£	32.00
Sure2Door Gray Russ Ltd	Invoice No. 2690 Berryfields News printing, artwork amends, delivery	£	1,234.56	£	27.01
Play Inspection Company	Invoice No 34553 for 10 candidates (L Rees FOC).	£	1,795.00	£	359.00
	NOTE: Waddesdon PC, Watermead PC, Haddenham PC, Aspire for delegates total £1,490 charged. NET COST Berryfields PC is £385.				

The accounts to the end of January 2019 were agreed.

The Council's Financial Regulations, Risk Assessment and Risk Policy were reviewed and adopted for review in February 2020.

The Clerk reported that the Council's asset register and insurance schedule/insurance renewal were currently being reviewed and would be deferred to the March PC meeting.

10 Great British Litter Pick

The Clerk reported that Keep Britain Tidy has provided 500 rolls of bags, we have sufficient litter pickers and the event is registered.

Cllr Waite will lead the event with the Berryfields Litter Picking Day being 23rd March.

Action Call for volunteers would be placed on Keep Britain Tidy's website, and social media by Agnieszka Alborzpour

11 Dog waste bins

Following public response and councillor's input a revised plan has been received.

The Clerk reported that the Consortium will now undertake a similar exercise for litter bin provision using the PC's preferred litter bin model.

12 Events Working Group

Berryfest (Date 27th July 2019)

Cllr Carter reinforced the importance of having a working group; a core team of people that are able to prepare the events. A public meeting is needed to establish a working group of residents, volunteers and Councillors dependent upon attendance

and interest to investigate future events and opportunities as they arise.
What is the aim? fundraise money for the Village Hall.

Action: Cllr Ashley Waite to organise public meeting for working group. Group members: Cllr Louise Rees, Cllr James Inch, Cllr Ashley Waite, Agnieszka Alborzpour
Action: Clerk to cancel Dung Beatles for this year Berryfest if no interest in running the event. Tom Smith's fairground booked to use land for the days around Berryfest. It is possible that the fairground and food stalls could attend with no requirement for volunteers.

13 **Berryfields News & Communication**

Cllr Carter reported that suggestions for improvement and wider reach were being considered including provision of a more regular digital edition with hard copies available on request. Details of the proposal and costings would be circulated before next month's meeting.

Proposal of online Newsletter will be sent by Agnieszka to Councillors. Residents without access to the internet to be identified and a printed copy would be provided to them.

The current edition was being circulated. No feedback received but it had been difficult and time-consuming to produce.

Agnieszka Alborzpour reported on social media (report sent to Councillors)

14 **MVAS & Sentinel Speed watch**

Cllrs Monique Foster and Cllr James Inch reported.

The MVAS is now moved to Green Ridge area. Statistics being monitored.

15 **Meetings and matters to report**

All meetings reported in Clerk's report.

HS2 would be holding first public meeting at Berryfields in the Community Room on 8th April from 4pm to 7pm.

14 **Date of next Parish Council Meeting.**

Tuesday 20th March 2019

There being no further business the Chairman closed the meeting.