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## **Minutes of Parish Council Meeting 18<sup>th</sup> July 2018 held at Community Rooms, C of E School, Berryfields**

**Present :** Councillors Duncan Satterly (Chairman), Simon Carter (Vice Chairman), Gareth Lane, James Wilks, Louise Rees, Cllr Ashley Waite (AVDC), Sue Severn, Parish Clerk, Anthea Cass, Assistant Parish Clerk.

4 members of the public.

**Apologies for absence:** Cllrs

### **1 Apologies of absence**

Councillors James Inch, David Williamson, A Waite (AVDC), P Irwin (BCC).

### **2 Open Forum**

Concern was expressed regarding proposed development across the road from Green Ridge Academy School around traffic, proximity to existing housing with direct view into school buildings. It was considered by neighbours present that this represented over development.

It was mentioned that the weight restriction signs had not been replaced at entrances to Berryfields. The Chairman reported that the PC had supported Quainton PC in its request to Highways to have the signs restored. It is important to reduce traffic and increase road safety.

Residents have been paying has been to maintain a hedge beside new development at Mayberry Place. The hedge surrounding one house almost completely removed to accommodate gardens for the new houses. The resident asked whether this was permitted. The Clerk will contact AVDC Enforcement. Residents have become quite heated with the builders.

Mirabelle Close: A resident asked when the No through road signs would be installed. The Clerk reported that this would be done shortly.

Another resident questioned whether signage placed on the highway was permitted. The Clerk advised that it was a matter for Highways who should remove them. When Highways are adopted by BCC, and the PC has devolved services for verges etc., responsibility will devolve to PC who would deal with these signs quickly. Cllr Satterly said he will mention to Cllr Paul Irwin.

Litter picking and state of drains, lack of siding out of roadside: More volunteers are needed to litter pick as no one is responsible. There are weeds in gutters and drains are blocked. As above, when Highways are adopted the PC will be able to carry out this work as part of devolved services, although no payment will be received in this respect. This is the same throughout Bucks.



Currently the individual developers are responsible. Large amounts of litter are noted in Martin Dalby Way. Consortium deal with fly tipping at present.

A resident asked for address for Consortium. Cllr Satterly suggested all communication is sent via Clerk and she will pass on to the Consortium, she has regular meetings with them. ([clerk@berryfieldspc.org](mailto:clerk@berryfieldspc.org)).

A resident suggested we talk to school and ask them to speak to the children about taking their litter home or finding a bin. Cllr Lane will follow this up. He also suggested some new bins may assist. It was suggested the PC approaches the Consortium to install. There will be ongoing emptying and repair/replacement cost which will ultimately be paid by PC.

Resident asks if there are going to be any crossings outside Green Ridge Academy School. Cllr Satterly advised that this is a Bucks CC Highways issue. Resident expressed concerns that these are fast roads and are dangerous. Cllr Satterly suggested putting Sentinel there to try and slow down the traffic.

Both Sentinel and MVAS collect data which is reported so this could be a speed deterrent. Asked for Sentinel volunteers. Cllr Inch is always happy to have new volunteers to operate Sentinel.

### **3 Police report and Neighbourhood Policing**

The Chairman advised that the latest crime figures were for May: 8 crimes were reported in Berryfields which included four sexual offences and two drugs offences. This is up from last time.

There is an update on the Neighbourhood Policing Team with two new PCSOs and one new Police Constable joining the team.

The next *Have Your Say* session is planned for Saturday 21<sup>st</sup> July. Police will also have a presence at Berryfest. The Police Cadets also plan to attend.

### **4 Declarations of Interest**

None

### **5 Minutes of the previous meeting 20<sup>th</sup> June 2018**

The minutes of the meeting of 20<sup>th</sup> June were agreed and signed as a true record by Cllr Satterly.

### **6. Planning Applications:**



### **18/02255/APP Lower Farm, Berryfields, Quarendon**

Demolition of existing dwelling and development of new dwelling with integral garage and new free standing wall & associated works:

The Councillors had no objections and remain neutral.

### **18/02263/APP Sainsbury's Local, Berryfields**

Installation of plant & plant enclosure.

Berryfields Parish Councillors support this application.

## **7. Land & facilities**

The Clerk had not prepared a written report for this meeting. She briefly reported:

- Skate Park design now approved, construction should start shortly.
- Play area at Roman Park: Almost complete but ground too hard for construction to continue.
- Community Rooms: Discussions continuing with stakeholders. When there is something to report Councillors will be advised in writing.
- Water supply: The Clerk has been in contact with Fire Brigade's Water officer who was very helpful and provided hydrant locations for allotment water bowsers to fill. It is necessary to purchase a metered hydrant tap which will cost in the region of £200 with water charged at cost, re-charged to allotment holders. After Berryfest this will be actioned with councillors' approval.

Cllr Phillimore proposed that a hydrant tap and licence be obtained for Roman Park and allotment use. Seconded by Cllr Wilks, agreed unanimously.

- Land transfers: Still expected.
- Temporary community centre: Subject to water and other connections this could be achieved swiftly, but planning permission will be required. Until plans of the Centre are available PP cannot be submitted, after Berryfest this will become a priority.
- Mains connections to Roman Park. The Clerk has done some research and a local groundworks company is able to assist with location of mains and connection over private land with Thames Water the responsible authority for connecting to actual mains. This will be investigated with contractors and reported to councillors as soon as possible.
- Quote for rubber mulch re-surfacing at Berryfields Green still awaited, will pass to

councillors once it is to hand.

- Cllr Lane asked if the residents could have barbeques on Berryfields Green. The Clerk advised due to the weather that this is not currently recommended.

Cllr Satterly confirmed that the Council's Land Use Policy confirmed that PC land can be used for small community events, for small groups. Individual requests will be dealt with as they are submitted. Consent will not be unreasonably withheld.

## 8 Finance

The payment run was agreed as circulated.

Payee	Detail	Net	VAT	Total £
Mrs S J Severn	Net salary £1933.37, Office £50, Software/phone/wifi share of costs £45, Expenses £35, Mileage £51.30			£ 2,135.96
Mrs A Cass	Net salary			£ 856.91
Royal British Legion	Order for 4 Silent Soldiers for Armistice Day: (£200 to be re-charged to Oving Parish Council)	£ 400.00		£ 400.00
Ian King	PC contribution to fitness sessions costs for parishioners: 6 one-hour circuit sessions @ £50	£ 300.00		£ 300.00
Bucks Play Association	Invoice APT/AD/109 Play sessions deposit	£ 150.00		£ 150.00
Came & Co	Additional insurance premium ref Berryfest	£ 28.00		£ 28.00
David Lucas	Collection of stage carpet from Waddesdon for Berryfest	£ 50.00		£ 50.00
Marcus Young Landscapes	Grounds maintenance	£ 400.00	£ 80.00	£ 480.00
Burgess Office	Stationery invoice 136/111249 Paper & 11250 Heavy duty stapler	£ 39.00	£ 7.80	£ 46.80
RTM Landscapes Ltd	Grounds maintenance Roman Park plus extra 20metre cut	£ 700.00	£ 140.00	£ 840.00
RTM Landscapes Ltd	Topsoil for Roman Park entrance, additional strimming and 10 metres of grass for stalls Berryfest	£ 150.00	£ 30.00	£ 180.00
Mrs J Russell	Accounts 2.5 hours	£ 25.00		£ 25.00
AVDC	Bins for Berryfest	£ 359.58		£ 359.58
	<b>Total payments</b>	<b>£ 2,601.58</b>	<b>£ 257.80</b>	<b>£ 5,852.25</b>

Accounts to end June 2018 would be circulated later in July.

Grant applications: New Homes Bonus application would be made to meet the next funding round. The PC would be applying for £500,000 towards cost of village hall.

## 10 Berryfields News and Communication



### **Berryfields News**

Latest edition has been delivered.

It was noted that there were a number of typographical errors and some layout issues. Cllr Satterly advised that there had been insufficient time to proof read this edition since it was published around one month earlier than expected to include Berryfest. Future issues would require a month for editing and preparation including proof reading.

### **Battle's Over Armistice Beacon Lighting 11<sup>th</sup> November**

Cllr Lane confirmed we both schools will provide singers for the choir. The school orchestra is expected to play. The Clerk was asked to secure a trumpeter to play The Last Post at 6.55pm. The beacon will be lit at 7.00pm as part of the National Chain of Beacons, Berryfields is one of only two parishes in the Vale taking part. Surrounding villages will be invited to attend. Cllr Lane will enlist the help of Scouts and Cubs.

### **11 Highways & Transport**

No matters to report.

### **12 Berryfields Parish Council Safeguarding Policy**

The Assistant Clerk confirmed that she had taken advice from BALC and that the policy automatically covers all children and vulnerable adults, it is therefore unnecessary to amend BPC's policy. Councillors agreed that the draft policy circulated was suitable for Berryfields Parish Council.

**GDPR** Deferred to next meeting.

### **13 Meetings & matters of report**

The Clerk had attended Independent Advisory Group. There is still concern about Modern Slavery and a representative from Buckingham University had stated that the new Dean is determined to make Buckingham University a drug free environment.



**14 Next Meeting: Wednesday 19<sup>th</sup> September 2018**

17<sup>th</sup> October

21<sup>st</sup> November

December No meeting

20<sup>th</sup> February 2019

20<sup>th</sup> March 2019

There being no further business the Chairman closed the meeting.