
**Minutes of Berryfields Parish Council meeting held on
Wednesday 18th October 2017, in the Community Rooms,
C of E Primary School, Berryfields, HP18 0PS**

Present Councillors: Duncan Satterly (Chairman), James Inch, Wendy Phillimore, James Wilks, Mike Barns, Gareth Lane, David Williamson, Sue Severn, Parish Clerk, Anthea Cass, Assistant Clerk.

8 members of the public.

1. Apologies for absence:

None

2. Open Forum (under adjournment):

The grille on the SUDS in Berryfields Green is off, once again and lying on the grass. The Clerk suggested that this needs cementing in, but the Chairman is going to try permanently fix it with long bolts. **Action** DS.

Polystyrene packaging from the Developers is littering the streets. The Clerk will write to developers to ask that packaging is disposed of securely. **Action** Clerk.

3. Police report and Neighbourhood Policing, Road safety

No police report this month. There had been a sad incident on Sunday morning, where a motor cyclist collided with a parked car and there was one fatality.

A few cars had been broken into in Berryfields. The Chairman stated that the PC has requested increased police presence. There have also been reports on Facebook. It was reiterated that residents must not state the name of the person(s) they suspect since this would prejudice any case brought by the Police.

A car appears to have been abandoned in Cardinal Drive the householder will let The Clerk know the registration number and she will report it to AVDC, if it is not taxed it will be removed.

As suggested, a link will be added to the Parish Council website/Facebook page for crime prevention advice which will be helpful to parishioners

CLlr Phillimore stated that many people now use steering wheel locks as additional security.

Sentinel

CLlr Satterly had taken Sentinel out on several occasions but had not recorded excessive speeding because they slowed down when they saw him. The Assistant Clerk is preparing protocol and record sheets for both Sentinel and MVAS. These will be completed and sent to the Police for further action. In the meantime regular Sentinel patrols will be undertaken and the MVAS will be used in the same roads to underline the message to drive slowly.

4. Declarations of Interest:

None.

5. Minutes of the previous meeting 20th September 2017

The minutes were agreed and signed by the Chairman as a true record.

6. Planning:

17/02999/APP Berryfields MDA Bicester Road, Quarrendon.

Erection of 113 dwellings including parking, garaging, roads, landscaping and associated works

The Parish Council resolved to be Neutral in respect of this application, however they expressed great concern that there is inadequate car parking for the number of dwellings and asked that the Planning Officer considers this when determining the application.

17/03856/APP 7 Redcurrant Avenue, Berryfields.

The Parish Council has no objection to this application and is neutral.

7. Land and Facilities:

Clerk's Report circulated to Councillors:

Vandalism to shed on Berryfields Green: Various suggestions were made to counter this nuisance. including anti- climb paint, re-fixing the roof with rivets or anti-tamper screws. Councillors resolved to ask the Clerk to find out costs and to go ahead with this work at a maximum cost of £300 after she has circulated details of the best way forward, to receive councillors' approval before proceeding.

Insurance of playground equipment: The Clerk's report included cost of providing fire and perils insurance for play equipment now owned in Berryfields Green and Marston Brook. Councillors resolved to insure this equipment at a cost, to renewal, of £479.75. (The Clerk has since checked with the brokers who confirm that Malicious Damage cover is included and would cover vandalism to the equipment). Policy excess is £250 each claim.

Schools Engagement: Cllr Lane confirmed that the school would be interested in working with the council and it offering opportunities for students to engage in community and parish council work, provided it did not interfere with their school work. He undertook to arrange meeting with the relevant school personnel.

8. Finance

Payment run: Approved and signed as circulated.

Payee	Detail	Net	VAT	Total £
Marcus Young Landscape	Grass cutting September £320, Litterbins empty x 4 by 4 weeks	£ 384.00	£ 76.80	£ 460.80
Marcus Young Landscape	Provision of litter bin £334.95; Planting inc plants £223.00; Labour £300; Weed spraying £150	£ 1,007.95	£ 201.59	£ 1,209.54
Mrs J Russell	Book keeping July to September	£ 10.00	-	£ 10.00
Ms Anthea Cass	Assistant clerk net salary October	£ 230.40		£ 230.40
Mrs S J Severn	Net salary £1203.20, Office £50, Software/phone/wifi £35, Expenses £24.30	£ 1,312.50	-	£ 1,312.50

Accounts to 18th October: Approved as circulated with budget review of actuals against budget to date at half year. Councillors agreed revised budget figures to end of financial year.

The Clerk reported that she had received the Tax base figures from AVDC but was unsure they were correct since the figure had not increased in line with new build. She will discuss precept figure with AVDC's officers before the budget meeting in December.

9. Berryfields News & Communication.

Autumn News being distributed.

It was decided, after discussion, to manage social media and website internally until the council has time to consider tenders for a PC APP and / or new website. The matter will be placed on a future agenda.

10. Events

Thursday 26th October: **Rideontime pedal car event** has been booked from 11am to 3pm for under 5s and will be held in the MUGA at Berryfields Green. The event, sponsored by the Parish Council, is free of charge but all children must be accompanied by an adult.

Berryfields over 50s Christmas Tea is confirmed on 7th December from 2pm to 4pm at the Community Rooms. Invitation will be placed on Facebook, website and in a Christmas events flyer. Residents very welcome to bring guests, but need to book to help with catering plans. Bookings to be made with the Clerk or on the website. clerk@berryfieldsparishcouncil.co.uk www.berryfieldsparishcouncil.co.uk

Father Christmas Carol Float will be in Berryfields on 15th December. Volunteers are needed to collect money which will be split between Village Hall Fund and Friends of Berryfields Schools.

Berryfields Carols on our Green (organised by Church on Berryfields).
17th December, 3pm to 5pm at Berryfields Green.

A leaflet detailing all Christmas activities will be circulated to residents by Sure2Door in mid November. For over 50s who are unable to attend the Christmas Tea, Waddesdon has invited Berryfields residents to their Christmas lunch on 6th December at Waddesdon Hall. Anyone interested should ask the Clerk for details.

11. Highways & Transport

None

12. Meetings & Matters of Report

None

13. Casual Vacancies

Four candidates offered themselves for election. Messrs Peter Ainsworth, Simon Carter, Ashley Morgan and Mrs Louise Rees. Mr Morgan was unable to attend the meeting and had sent his apologies.

The remaining candidates were invited to talk to councillors and detail their relevant experience and their areas of interest. Councillors then asked questions.

14. Date of next meeting:

15th November 2017.

Due to the confidential nature of the business to be discussed, Councillors moved a motion to close the meeting to the press and public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Proposed by Cllr Mike Barns, seconded by Cllr Wendy Phillimore, agreed unanimously. Members of the public then left the meeting.

During this confidential session councillors reviewed all four applications and voted by secret ballot for their preferred choice. Simon Carter and Louise Rees were duly elected.

The Chairman then asked candidates to return to the room and informed them of the Council's decision. He thanked Mr Ainsworth for his application and his interest. He congratulated Mr Carter and Mrs Rees on their election.

Mr Simon Carter and Mrs Louise Rees then signed their Declaration of Acceptance of Office, completed their Register of Members' Interests forms and were handed the council's Code of Conduct.

There being no further business, the Chairman closed the meeting.