

**Minutes of Berryfields Parish Council Meeting VIA VIDEO CONFERENCING
Wednesday 19th August 2020**

Present: James Inch, Louise Rees, Monique Foster, Laurilee Green, Naser Habib, Gareth Lane
Sue Severn Parish Clerk, Anthea Cass Deputy Clerk and Agnes Alborzpour Assistant Clerk.

1. Apologies for absence

Cllr Simon Carter (Chairman)
Cllr Ashley Waite

2. Declaration of Interests

Cllr Inch declared interest on planning item **20/02732/APP**.

3. Open Forum

Two members of the public joined the meeting:
The Applicant for 20/02732/APP under Planning was present and made representation to the council.

4. Police report and Neighbourhood Policing

No report was received.

5. Planning

20/02026/APP Single storey rear extension and new boundary fence (closed board timber fence to the side of the property and metal railing fence to the front of the property) **Ruby Crescent Aylesbury Buckinghamshire HP18 0ZR**
Councillors resolved to be neutral in respect of this application.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Naser Habib

Agreed unanimously

20/02547/APP Installation of two rapid electric vehicle charging stations Sir Henry Lee Crescent Aylesbury Buckinghamshire HP18 0PE
Councillors resolved to be neutral in respect of this application.

Proposed by: Cllr Laurilee Green

Seconded by: Cllr Louise Rees

Agreed unanimously

20/02732/APP Retrospective application for installation of air conditioning units and all associated works 23 Noble Crescent Aylesbury Buckinghamshire HP18 0WX

Councillors resolved to be neutral in respect of this application.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Laurilee Green

Agreed unanimously

20/02568/APP Single storey rear extension and alterations to increase size of existing garage and landscaping 24 Sierra Drive Aylesbury Buckinghamshire HP18 0YQ

Councillors resolved to be neutral in respect of this application but requested that Highways check that the replacement garage is large enough to park a car.

Proposed by: Cllr Gareth Lane

Seconded by: Cllr Laurilee Green

Agreed unanimously

6. Minutes

The minutes of the Parish Council meeting held on Wednesday 17th July 2020 were agreed, and Councillors asked the Clerk to sign them on their behalf.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Laurilee Green

Agreed unanimously

7. Land & facilities

- **Roman Park**

Nursery

Contractor 24/7 was appointed to carry out remedial work to the building, to prepare the nursery garden, access path and parking area.

Village Hall

The Clerk confirmed that seven companies have expressed an interest in receiving Tender documents for the Village Hall, they will receive the Tender documents from Blackwood Architects with a closing date of October.

- **Allotments**

The Deputy Clerk reported that the last vacant plot has now been leased. A small number of plot holders who had an issue with the lack of water available had handed back their plots, and were given a full refund. Plots in general look good and are all being cultivated.

- **Free Aqua**

There has been no response to the Clerk's email to Free Aqua. Councillors expressed disappointment with both the service and integrity of the installation but agreed that there was little point in pursuing this any further, given the cost of legal action. The Clerk will arrange for Roger to be deleted as a group member of the Berryfields Allotments Face Book page.

The water situation will be revisited next year, if this is needed.

- **Playground inspections**

The Deputy Clerk gave an update on the park inspections. The annual inspection has been carried out by Play Inspections. A full report will be available in a couple of weeks. In the meantime, the inspector recommended that the basket swings and swings be unchained for safety reasons. He also recommended that COVID-19 warning/guideline signs are erected in each park. The Clerk has arranged for these to be produced and erected by Sign Wizard.

8. Finance

8.1 The payment run was agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

BERRYFIELDS PARISH COUNCIL				
Payment run 15th July 2020				
Payee	Detail	Net	VAT	Total £
Net staff salaries	Net salaries, expenses & office costs			£ 4,268.56
Agnes Alborz Consulting	Invoice No PC001821: 20 hours social media, 7 hours project management		£ -	£ 405.00
John Moore Heritage Services	Invoice No 21-30 Provision of archaeologist 9/10/11 March	£ 1,015.00	£ 203.00	£ 1,218.00
Blackwood Architects	Invoice No BVH22/ps Architect's fees Discharge of planning conditon uds	£ 200.00	£ 40.00	£ 240.00
Pickerings Hire Ltd	Invoice 695832 Hire store & office	£ 198.59	£ 39.72	£ 238.31
Experian Ltd	Invoice No. 6410361941 Business Express referencing subscription	£ 330.00	£ 66.00	£ 396.00
RTM Landscapes Ltd	Invoice No 2372, grass cutting parks plus bins	£ 1,789.00	£ 357.80	£ 2,146.80
Impact Signs Ltd	Invoice 38453 6 heavy duty banners dogs on leads	£ 155.94	£ 31.19	£ 187.13
Bright Pay	Payroll software monthly cloud storage charge	£ 0.90	£ 0.18	£ 1.08
Seethelight	Wifi Roman Park June to August	£ 109.73	£ 21.95	£ 131.68
Costco Ltd	Single use face masks for site office/nursery/container	£ 19.98	£ -	£ 19.98
Seethelight	Wifi to CCTV Pole Berryfields Green November 2019 to June 2020	£ 400.00	£ 80.00	£ 480.00
Total payment run				£ 9,732.54

Balance at bank 18th August 2020 before payment run

Proposed by: Cllr Louise Rees

Seconded by: Cllr Laurilee Green

Agreed unanimously

8.2 Accounts would be circulated before the next meeting.

9. 2020 Events

The Dogs on Leads on Farmland competition was most successful and had some positive feedback from the community. The farmer was pleased with the banners which have been erected at the kissing gates in the fields where members of the public mainly walk.

The Picture Trail in Parks competition was a great idea in principle, which received many positive comments. However, unfortunately this was spoiled by people tearing down the posters. There were two entrants and Councillors decided to award both a prize of an Amazon Voucher.

10. Coronavirus Act & situation report

The Clerk advised that the Council complies with all current guidelines and regulations and these are checked regularly for any changes/updates. Signs have been put up in the community larder container to remind volunteers of the guidelines. Masks and sanitiser are readily available for volunteers to use.

11. Berryfields News & Communication

The social media report was circulated prior to the meeting. No questions or comments. It was confirmed that Berryfields News will be distributed at the beginning of September with 3000 copies being printed with spares distributed to businesses and developers in the parish.

12. Highways & transport

MVAS & Sentinel.

Cllr Inch asked the Clerk to charge the battery of the MVAS so that it can be used again.

13. Meetings & matters of report

Councillors gave a vote of thanks to Aylesbury Wombles and resident volunteers for the superb job they did collecting litter in Berryfields. The Consortium kindly provided disposal facilities.

14. Date of next Parish Council Meetings (online)

Wednesday 16th September 2020.