

**Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 21st July 2021**

Present: Councillors; Louise Rees, Laurilee Green, Bindu Gundapudi, Paul Redshaw, Lucy Harmes, Arun Sekhar, Vernon Hills, Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk) and Agnes Alborzpour (Assistant Clerk)

1. **Apologies for absence**

Councillors Naser Habib, John Yandrapati, Gareth Lane, Cllr Ashley Waite (Buckinghamshire Council).

2. **Declarations of Interest in items on the agenda**

None.

3. **Open forum for parishioners**

No members of public attended the meeting.

4. **Police report and Neighbourhood Policing**

No written report received. PCSO from Waddesdon discussed with the clerk issues with a person riding a motorcycle dangerously on Berryfields roads, and the Deputy Clerk reported drug packs under the gazebo in Roman Park. She contacted the Police who will keep a closer eye on things in their evening patrols around Berryfields.

5. **Planning**

Proposed Garden barbeque (Retrospective) | **2 Laxton Road Aylesbury Buckinghamshire HP18 0NL**
Ref: 21/02611/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QV6112CLKVR00&prevPage=inTray>

The Parish Council is neutral in respect of this application and has no comment to make.

Proposed by: Cllr Paul Redshaw

Seconded by: Cllr Vernon Hills

Agreed unanimously

Proposed Demolition of existing shed and erection of new timber shed | **4 Lakeland Drive Aylesbury Buckinghamshire HP18 0ZU**

Ref: 21/02757/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVM5E0CLL7L00&prevPage=inTray>

The Parish Council is neutral in respect of this application and has no comment to make.

Proposed by: Cllr Paul Redshaw

Seconded by: Cllr Lucy Harmes

Agreed unanimously

Proposed Dormer loft conversion | 6 Prima Road Aylesbury Buckinghamshire HP18 0US

Ref: 21/02812/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVV4YACLLDL00&prevPage=inTray>

The Parish Council is neutral in respect of this application and has no comment to make.

Proposed by: Cllr Arun Sekhar

Seconded by: Cllr Louise Rees

Agreed unanimously

Proposed Loft conversion, rear dormer window and insertion of front rooflights. Single storey rear extension. | 33 Paradise Orchard Aylesbury Buckinghamshire HP18 0EX

Ref: 21/02648/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVEGVTCLL0L00&prevPage=inTray>

The Parish Council is neutral in respect of this application and has no comment to make.

Proposed by: Cllr Vernon Hills

Seconded by: Cllr Arun Sekhar

Agreed unanimously

6. **Minutes**

The draft minutes previously circulated were approved and signed as a true record by the Chairman.

7. **Land & facilities**

Roman Park & Village Hall

All the work is progressing according to plan; the building inspector has signed off all stages of work to date. The monthly report from Focuss Group Construction has been circulated to Councillors. The Clerk report that all invoices are paid to date. The process is for the contractor to present a valuation of work, the architect then inspects and signs off for payment.

Nursery

All the remedial work will be completed by Thursday 29th July. This includes repairs to the roof, re-fitting drains and some plumbing work, changing fire doors and remedial work to windows. The contractor will cover all costs, with the exception of the windows, and additional work to electrical sockets. After the completion of the work, David Stanley (building constructors) will be asked to check the floor join in the baby room.

Tennis courts

The Deputy Clerk reported that we are awaiting the last quotation and once received she will apply for grant funding.

7. Land & facilities (continued)

Land at skate park (to side of Martin Dalby Way)

After discussion, Councillors resolved to receive immediate transfer of the land from Consortium. The Clerk confirmed that the Consortium will cover the cost of maintenance for the full warranty period and the Council's legal costs for the transaction.

Proposed by: Cllr Vernon Hills

Seconded by: Cllr Paul Redshaw

Agreed unanimously

Temporary hall

No update from ACRE with guidance regarding community halls at date of meeting, this was expected shortly and would be circulated to Councillors.

Allotments

The Deputy Clerk reported that there are no problems, with the wells working and plot holders are happy.

Park inspections/repairs

All parks will be inspected together with contractors on Monday 26th July, with the intention of looking at all small items, ensuring that everything is fixed before our annual inspection due in August. The biggest issue in the parks is the grass surfaces which were laid on clay and have not grown as well as they should. It is planned that our contractor(s) will receive training enabling them to carry out small areas of re-surfacing with rubber mulch or wet-pour, which will result in cost savings.

The Clerk confirmed that there is some Section 106 money available for park improvements and additional equipment which must be utilised by 2023. The proposed schedule of work will be prepared and sent to councillors. It is also proposed to get prices to replace some of the older equipment in Marston Green playground which will be circulated once to hand.

8. Finance

8.1 The payment run was agreed as circulated, and budgeted payments made outside the Parish Council meeting were ratified. One additional amount was agreed, received after the list was prepared for Alborzpour Consulting.

BERRYFIELDS PARISH COUNCIL Payment run 21st July 2021				
Payee	Detail	Net	VAT	Total £
Staff salaries & expenses				£ 4,271.53
Playground Supplies	Fit new seat & chain to slingshot	£ 195.00	£ 39.00	£ 234.00
STEM	INV 1265 Telephone & wifi	£ 30.00	£ 6.00	£ 36.00
Play Inspection Company	Software park inspection APP 13 parks (Part re-charge to Consortium)	£ 1950	£ 390	£ 2340
Sutcliffe Play	Inv No BER005 Repairs to park Laxton Road	£ 150.32	£ 30.46	£ 182.78
Buckinghamshire Council	Inv No 504327/credit note no CR018694: Net due for litter bin service 2020/21	£ 480.57	£ 96.12	£ 576.69
	Inv No 517760: Commercial waste bins rental & emptying	£ 46.23	-	£ 46.23
Baughan Pest Control	Inv No 4242: Vermin boxes at village hall	£ 80.00	£ 16.00	£ 96.00
Independent Water Networks	Inv No 15443058: Water at Roman Park	£ 26.17	-	£ 26.17
Lock & Key	2 keys			£ 10.00
NetNerd	Inv 306537 website & email	£ 11.00	£ 2.20	£ 13.20
Nolan Support Services	Inv No 037: Parks litter removal x 2 June	£ 234.00	£ 46.80	£ 280.80
Blackwood Architects	Inv/VHG32/ps Site meeting, drainage - amend drawings, site queries, Certificate issued	£ 1,500.00	£ 300.00	£ 1,800.00
Pickerings	Inv 793684: Container hire	£ 105.60	£ 21.12	£ 126.72
Portable Offices Luton	Inv No 85037: Temporary building hire	£ 1,495.00	£ 299.00	£ 1,794.00
Topps Service	Inv 78894 Quarterly subscription	£ 117.00	£ 23.40	£ 140.40
		Total	£ 6,420.91	£ 1,270.10
				£ 11,974.54
Village Hall Project				
Focuss Group Construction	Invoice Nr 00008 village hall build	£ 90,380.95	£ 18,076.19	£ 108,457.14
Buckinghamshire Council	Received: New Homes Bonus funds for invoice Nr 00008 Focuss Group Construction net of VAT	-£ 90,380.95	-£ 18,076.19	-£ 108,457.14
			£ 18,076.19	£ 18,076.19

8.2 The accounts to end of May 2021 were agreed as circulated.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Paul Redshaw

Agreed unanimously

9. Events

The Deputy Clerk will confirm the revised date for the Berryfields Buddies event after the band confirms its availability.

The Summer children's events will be organised once a week through the summer during August for five weeks. These will be free events with a voluntary donation.

The following events were agreed with a budget of up to £2,000:

- Storytime - Simon Says puppet show
- Donkey rides - weather permitting
- Colonel Custard - circus workshop
- Balloon modelling
- Red kite roadshow - Reptile Roadshow

Free Ice creams for one of the events was agreed.

Proposed by: Cllr Louise Rees

Seconded by: Cllr Paul Redshaw

Agreed unanimously

Cllr Redshaw proposed that events for older children/teens should be included, agreed and seconded by Cllr Bundapudi. These will include skateboarding and cricket coaching.

Proposed by: Cllr Arun

Seconded by: Cllr Vernon

Agreed unanimously

Christmas events

The Christmas tea for Berryfields Buddies is confirmed for 15/12/2021. Cuisine Excellence has been booked to provide afternoon tea.

The Father Christmas float is confirmed for 7th and 8th December.

10. **Berryfields News & Communication**

The Berryfields Magazine was discussed and the deadline for the articles was agreed as 20th August, with distribution due to commence in week of 13th September.

It was agreed that each edition would include a page interviewing a Councillor, explaining the responsibilities of the Council, and local issues.

Suggested articles included:

- Health & wellbeing for Berryfields residents
- Life as a young person in Berryfields
- Life in Berryfields
- Interior design and parishioners' makeovers of their homes
- Photographic competition
- Competition(s) for children
- Christmas lights competition – simply light up your house and the winner will be chosen by Councillors.

11. **Council Working Group**

The welcome letter is now completed and ready for publication.
Councillors are currently working on the website content.

12. **Highways & transport**

MVAS & Sentinel:

Cllr Hills suggested that a solar powered MVAS be purchased, subject to cost, to avoid having to buy expensive replacement batteries and powering down. This was agreed. The Clerk will circulate costs. Training for Sentinel operation has been arranged. Volunteers who previously helped have been passed on to Councillors to help get the scheme running.

13. **Meetings and matters to report**

No meeting and matters to report.

14. **Date of next Parish Council meeting**

Wednesday 15th September 2021