

**You are hereby summoned to attend the Annual Parish Council meeting,
at Roman Park Hall, Roman Park, HP18 0YT,
on Wednesday 19th May 2021 at 7.30pm for the purpose of transacting the following business**

Sue Severn
Clerk to the Council 12th May 2021

AGENDA

PLEASE NOTE: The meeting will commence immediately after the Annual Report of the Council has been delivered to the meeting.

Due to the size of the meeting room members of the public who wish to attend will do so via Zoom. Please contact clerk@berryfieldspc.org or call the parish office on 01296 925750 to request a link.

- 1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
- 2 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 3 Apologies for absence**
- 4 Declarations of interests in items on the agenda.**
- 5 General Power of Competence**
To agree that Berryfields Parish Council will adopt the General Power of Competence having met the criteria. All councillors are elected and the Parish Clerk and Deputy Parish Clerk are suitably qualified.
- 6 Open forum (under adjournment):**
Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join.
To register: Email clerk@berryfieldspc.org or call 01296 925750 during office hours.
If members of the public have questions or comments for the council they should email them before the meeting.
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*

7 Police report and Neighbourhood Policing

Receive report from neighbourhood policing team (if any).

8 Planning

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

21/01548/APP | Erection of 2 commercial units with a mixed (flexible) B1 and B2 | Land Off Sir Henry Lee Crescent Aylesbury Buckinghamshire

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRGI1QCLI5400&prevPage=inTray>

21/01631/APP | Single storey rear extension | 3 Pippin Road Aylesbury Buckinghamshire HP18 0FW

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRPAIYCLIC200&prevPage=inTray>

9 Minutes

To confirm the minutes of the Parish Council meeting held on 21st April 2021.

10 Land & facilities

Roman Park & Village Hall:

To confirm status of Discharges of Planning Conditions.
Update on construction progress.

Temporary hall

Possible opening of the hall for limited lettings from June 2021.

Allotments

Update on wells & leases.

Park inspections/repairs

Update

11 Finance

11.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

11.2 Insurance Renewal.

11.3 Confirm list of standing orders and direct debits.

11.4 To agree additional signatories for Lloyds Bank accounts. (Deputy Clerk and Chairman).

12 2021 Events

Berryfields Buddies outdoor launch 4th June 2021.

13 Coronavirus Act & Covid-19 situation report

14 Berryfields News & Communication

Berryfields News.

Welcome letter (Cllr Green).

15 Highways & transport

MVAS & Sentinel:

16 Meetings & matters of report

17 Date of next Parish Council Meeting

Wednesday 16th June 2021