

**You are hereby summoned to attend the Berryfields Parish Council meeting,  
VIA VIDEO CONFERENCING  
Wednesday 21<sup>st</sup> October commencing at 7.30pm  
for the purpose of transacting the following business**

*Sue Severn*

Clerk to the Council 14<sup>th</sup> October 2020

**AGENDA**

1. **Apologies for absence**
2. **Declarations of interests** in items on the agenda.
3. **Open forum** (under adjournment):  
**Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join.**  
To register: Email [clerk@berryfieldspc.org](mailto:clerk@berryfieldspc.org) or call 01296 331815 during office hours.  
If members of the public have questions or comments for the council they should email them before the meeting.  
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
4. **Police report and Neighbourhood Policing**  
Receive report from neighbourhood policing team (if any).
5. **Planning**  
To consider any planning applications submitted for consultation to the Parish Council any received after publication of this agenda and the following application:  
  
**20/03455/APP 23 Newton Avenue, Aylesbury, HP18 0BN**  
Single storey front extension.  
Full details:  
<https://publicaccess.aylesburyvaledc.gov.uk/online-applications/consultee/list.do?activeSubTab=inTray>
6. **Minutes**  
To confirm the minutes of the Parish Council meeting held on 16<sup>th</sup> September 2020.

7. **Land & facilities**

• **Roman Park**

**Nursery**

To report progress of reburishment works, provision of street lighting to park, legal matters and other updates.

To confirm date of fire risk assessment.

To confirm expected date for final Building Inspector approval.

**Village Hall & Temporary Hall**

To confirm installation of temporary hall.

To confirm actions required to ensure hall is Covid-secure, meeting current and any future legislative requirements.

Discuss future use and that of school's community rooms.

**Village Hall**

To confirm closing date for Tenders for Village Hall construction and recommendation for Councillors due at November meeting.

• **Allotments**

Update on lettings and condition report (Deputy Clerk).

Update on meeting with plot holders' representative (Cllr Inch).

• **Playground inspections**

Update on inspections and remedial work following the annual inspection report.

8. **Finance**

8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

8.2 To agree accounts as circulated to end September 2020.

8.3 To discuss and agree revised budget for next half year, taking into account Covid-19 expenditure.

9. **2020 Events**

Update on the Christmas stocking appeal

Discuss/agree Christmas in Berryfields with Bernie the Bus.

Sale of Christmas Trees and other fundraising for Roman Park Community Trust towards Village Hall fund.

10. **Coronavirus Act & Covid-19 situation report**

Any update and latest legislative changes.

11. **Grant Funding & BPC Community Larder project:**  
Update on work of community larder and Berryfields Neighbourhood and Watermead Volunteer Armies.  
Confirm set up of temporary Lloyds Bank Business Banking Deposit Account to hold Roman Park Community Trust funds following all banks' decision to suspend opening of new accounts during pandemic.  
Update on Trust registration with Charity Commission.
12. **Berryfields News & Communication**  
Berryfields News – next edition November.  
Social Media.
13. **Highways & transport**  
No report.
14. **Meetings & matters of report**  
Update on the Community Boards social isolation meeting (Deputy Clerk).
15. **Date of next Parish Council Meetings (online)**  
Wednesday 18<sup>th</sup> November 2020.