

**You are hereby summoned to attend the Berryfields Parish Council meeting,
VIA VIDEO CONFERENCING
Wednesday 20th January 2021 commencing at 7.30pm
for the purpose of transacting the following business**

Sue Severn
Clerk to the Council 13th January 2021
AGENDA

1. **Apologies for absence.**
2. **To elect the Chairman** of the Council and to receive the Chairman's Declaration of Acceptance of Office.
3. **To elect the Vice Chairman** of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office.
4. **Declarations of interests** in items on the agenda.
5. **Open forum** (under adjournment):
Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join.
To register: Email clerk@berryfieldspc.org or call 01296 925750 during office hours.
If members of the public have questions or comments for the council they should email them before the meeting.
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
6. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
7. **Planning**
To consider any planning applications submitted for consultation to the Parish Council, any received after publication of this agenda and the following application:

20/04353/APP | Conversion of existing carport to form new living room. | 4 Kirkes Way Aylesbury Buckinghamshire HP18 0YD
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLN063CLLJH00&prevPage=inTray>

21/00003/APP | Single storey rear extension and alterations to increase size of existing garage and landscaping | 24 Sierra Drive Aylesbury Buckinghamshire HP18 0YQ
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMARLWCLLXJ00&prevPage=inTray>

20/04321/APP | Single storey rear extension | 19 Sierra Drive Aylesbury Buckinghamshire HP18 0YQ
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLHDE5CLLFT00&prevPage=inTray>

21/00062/APP | Conversion of existing garage (retrospective) | 19 Sierra Drive Aylesbury Buckinghamshire HP18 0YQ
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMLVNICLM4I00&prevPage=inTray>

21/00067/APP | First floor rear extension | 23 Newton Avenue Aylesbury Buckinghamshire HP18 0BN
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMM6V4CLM5000&prevPage=inTray>

8. **Minutes**

To confirm the minutes of the Parish Council meeting held on 18th November 2020.

9. **Land & facilities**

- **Roman Park**
Village Hall
To consider revised plans.

To report current Covid-safe measures in place at temporary village hall.
- **Allotments**
Any update.
- **Playground inspections & new facilities**
To report any issues and solutions.

10. **Finance**

10.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

10.2 To agree accounts as circulated to end December 2020.

10.3 To discuss and agree Budget for the financial year 2021-22.

10.4 To agree the Precept for Berryfields Parish for the financial year 2021-22.

11. **Litter and voluntary work**

To report on initiatives from parishioners who have volunteered to help with litter clearing, tree planting.

MacIntyre Trust project

Update on work to be managed and supervised by the Trust's staff on site to PC's Schedule of work.

12. **2020 Events**

Report the success of the Christmas stocking appeal, sale of Christmas trees and Bernie the Bus with Father Christmas evening.

13. **Coronavirus Act & Covid-19 situation report**

Any update and latest legislative changes.

14. **Grant Funding & BPC Community Larder project:**

Update Roman Park Community Trust Charity Commission registration and bank account.

Report on grants and donations received this month.

15. **Berryfields News & Communication.**

Next issue of News and social media schedule for January.

16. **Highways & transport**

17. **Meetings & matters of report**

18. **Date of next Parish Council Meetings (online)**

Wednesday 17th February 2021.