

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Suite, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 20th September 2017 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn

Clerk to the Council 13th September 2017

AGENDA

1. **Apologies for absence.**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing, Road safety.**
 - Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda: To declare any interests.
5. **Minutes:** To confirm the minutes of the Parish Council meeting held on 19th July 2017.

6. Planning:

17/03144/ADP Berryfields Mda Bicester Road Quarrendon Buckinghamshire

Approval of reserved matters pursuant to outline permission 03/02386/AOP regarding the construction of the access road to serve the retail area and ancillary works.

Details at: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OUQHW5CL0IP00&prevPage=inTray>

17/03509/APP Berryfields Mda Bicester Road Quarrendon

Variation of Condition 11 added to planning permission 15/00938/APP under planning reference 15/A0938/NON to vary the list of approved drawings

Details at: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OVV70ACL0KN00&prevPage=inTray>

To consider any planning applications submitted for consultation to the Parish Council after publication of this agenda.

7. Land & facilities

Clerk's Report circulated to Councillors:

- Roman Park/Village Hall project :
Review final plans for Village Courtyard and agree application submission.
- Play areas & land inspections: Any issues and action taken/required.
- Lighting proposal for Berryfields Green.

8. **Finance**

- To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
- To approve the Accounts to end August 2017.

9. **Berryfields News & Communication**

Review social media progress report from Shared Creative.
Consider future contract with Shared Creative and proposal to include website management.

10. **Events**

Report on Berryfields Fete 2nd September. Cllr Inch

Christmas events:

Confirm Carol Concert may be held at Berryfields Green.

Waddesdon Parish lunch and/or Berryfields Seniors' tea.

Rotary float with carol singing

Volunteers required for collection and to walk with float.

A Christmas Carol, The Pantaloons theatre company:
Oving Village Hall, matinee tickets available 22nd December.

11. **Highways & transport**

- Sentinel Community Speedwatch.
- MVAS
- Road markings, AVA and road safety planning.

12. **Berryfields Parish Council**

Casual vacancies.

13. Provision of pension scheme for Berryfields PC employees

To confirm approval of Aviva quotation for Berryfields Parish Council pension scheme required under legislation for its employees. All eligible employees from time to time to be enrolled under automatic enrolment.

14. Meetings & matters of report

To report on meetings attended and any matters of report.

15. Date of next Parish Council Meeting

Wednesday 18th October 2017.