

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Suite, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 18th April 2018 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn

Clerk to the Council 11th April 2018

AGENDA

1. **Apologies for absence**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda
To declare any interests.
5. **Minutes**
To confirm the minutes of the Parish Council meeting held on 21st March, 2018.

6. **Planning**

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

ADDED 12.4.18 18/00411/APP 2 Billingsfield Cottages, Bicester Road,
Quarrendon
Erection of 6 dwellings

7. **Co-option & Councillors**

To confirm two vacancies for Councillor caused by the resignations of Mrs J Moore and Mr M Barns and confirm that the PC will commence the process of co-option.

To discuss and agree the preferred number of Parish Councillors for Berryfields Parish Council for recommendation to the Democratic Services.

8. **Land & facilities**

Report on matters in Clerk's Report circulated to Councillors and resolve any actions arising:

- Allotments: Update.
- Community Rooms: Update.
- Any other land matters.

9. **Finance**

- To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
- To approve the Accounts to March 2018 (year end).
- To review and approve insurance cover and renewal for 2018/19.
- Grant applications to date.
- Ratify purchase of Scribe accounting software (report circulated).
- Ratify salary reviews for 2018/19..

10. **Berryfields News & Communication**

Next edition.

11. Events

- Confirm details of summer event with fairground in aid of Village Hall Fund.
- Confirm dates for Bucks Play Association days and confirmed location.

12. Highways & transport

Sentinel Community Speedwatch & MVAS update. (Cllr Inch).

13. Meetings & matters of report

To report on meetings attended and any matters of report.

14. Date of next Parish Council Meeting

**Wednesday 16th May
Annual Parish Meeting
followed by Annual Parish Council Meeting**

Wednesday 20th June
Wednesday 18th July
August – no meeting
Wednesday 19th September
Wednesday 17th October
Wednesday 21st November

December – no meeting