

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Suite, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 15th November 2017 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn

Clerk to the Council 8th November 2017

AGENDA

1. **Apologies for absence.**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda
To declare any interests.
5. **Minutes**
To confirm the minutes of the Parish Council meeting held on 18th October 2017.

6. Planning

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

17/03856/APP 7 Redcurrant Avenue, HP18 0ZH

Single storey rear extension.

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OXELOFCLL L200&prevPage=inTray>

17/03863/AP Land to rear of Gala Road, HP18 0XX

Erection of 13 dwellings.

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OXEVIVCL LLL00&prevPage=inTray>

17/03340/APP 1 Russet Street, HP18 0GN

Erection of front porch.

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OVG5KFCLK E700&prevPage=inTray>

7. Land & facilities

Clerk's Report circulated to Councillors:

- Roman Park lease.
- Allotments: Update and approval of contractor's estimates.
- Play areas & land inspections: Any issues and action taken and required including recommended security measures for metal shed.
- Lighting proposal for Berryfields Green (brought forward under review).
- Confirmation of legal completion of transfer of Berryfields Green and Marston Brook and play area.

8. Finance

- To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
- To approve the Accounts to end October 2017.
- Set date for December's budget meeting.
- Agree draft BPC Grants Policy.

9. Berryfields News & Communication

- Berryfields News re-design and Christmas events leaflet.
- Engagement with schools.

10. Events

- Over 50s Christmas tea.
- Christmas Carol float with carol singing, call for volunteers, confirmation of Councillors' availability.
- Christmas Carol concert Berryfields Green.

11. Highways & transport

- Sentinel Community Speedwatch, MVAS.
- Completion of yellow lining and issues regarding Green Ridge Academy parking close to staggered crossroads.

12. Meetings & matters of report

To report on meetings attended and any matters of report.

13. Date of next Parish Council Meeting Wednesday 17th January 2018.

Wednesday 21st February

Wednesday 21st March

Wednesday 18th April

Wednesday 16th May

ANNUAL PARISH MEETING

Wednesday 20th June

Wednesday 18th July

August – no meeting

Wednesday 19th September

Wednesday 17th October

Wednesday 21st November

December – no meeting