

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be VIA VIDEO CONFERENCING
Wednesday 22nd April 2020 commencing at 7.30pm
for the purpose of transacting the following business**

Sue Severn

Clerk to the Council 17th April 2020

AGENDA

1. **Apologies for absence**
2. **Declarations of interests** in items on the agenda.
3. **Open forum** (under adjournment):
Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join.
To register: Email clerk@berryfieldspc.org or call 01296 331816 during office hours.
If members of the public have questions or comments for the council they should email them before the meeting.
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
4. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).

Planning
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

19/04463/APP | Extension of Waddesdon Greenway from Aylesbury Vale Parkway Station via the Roman Park Community Centre to cross the River Thames via a new bridge and to connect to the end of the existing Emerald Way Gogh Road, Haydon Hill. | Crossing The River Thames From Pershore Way To Gogh Road, To Haydon Hill Aylesbury Bucks
Full details: <https://publicaccess.aylesburyvalcdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q2UX7ZCLGAX00&prevPage=inTray>

20/01135/APP | Single storey rear extension | 27 Monarch Street Aylesbury Buckinghamshire HP18 0JP
Full details: <https://publicaccess.aylesburyvalcdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q81Q4ZCLJXS00&prevPage=inTray>
5. **Minutes**
To confirm the minutes of the Parish Council meeting held on 18th March 2020.

6. Land & facilities

- **Roman Park & Village Hall:**
To review the specification sheets prior to their being included within the Tender documents for Village Hall.
To confirm current status of temporary buildings.
To confirm current status of Discharges of Planning Conditions.
- **Temporary hall**
Recruitment of hall caretaker.
- **Allotments**
Update on wells and rent renewals.
- **Park inspections/repairs**
Confirm inspections and remedial works required or carried out since last meeting.

7. Finance

To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

To agree accounts to end March 2020 as circulated and confirm arrangements for internal audit at year end.

To confirm renewal of BPC Insurance Policy from May 2020 on existing terms.

8. 2020 Events

Update on possible events in next twelmonths (subject to national situation).

9. Coronavirus Act & situation report

To consider the following addendum to Berryfields Parish Council's Standing Orders:

"To be applied only during the COVID-19 crisis

Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the following regulations will be adopted:

- (i) That parish councils be allowed to conduct meetings remotely via video link to enable councils to be able to conduct their meetings in a new way.
- (ii) Regulation 6(c) That the Annual Meeting of Council will be postponed this May 2020 and will instead be held in May 2021.
- (iii) Regulation 4 (2) That the current appointment of Chairman to the Parish Council continue until the Annual Meeting in May 2021."

In respect of the Duty of the Parish Council to use its best endeavours to keep members of the public away from play areas and skate park in accordance with the Coronavirus Act 2020:

Update on signage, public information banners and other measures deployed in conjunction with Thames Valley Police Aylesbury North team.

10. Update on information and advice provided by the Parish Council, and other organisations.

11. **Berryfields News & Communication**

Berryfields News & Social Media.

Next issue due May – postponed.

Communication focus: Information, Advice, Fun community activities.

Consider and agree next planned competitions to be held online forming a series of weekly events with prizes with many different strands over time. Details of next suggested competitions provided to councillors.

Consider use of some of Covid-19 grant funding to support Berryfields Parish Council virtual 'community hub' (later to be within the village hall facilities) offering different activities for children, adults, vulnerable and elderly. Consider online exercise classes (Pilates/Yoga/Stretch), cake decorating lesson/demonstration, language tuition, Maths/English for various school levels. The service would be provided by experienced online tutors/coaches, paid for by the PC.

12. **Highways & transport**

MVAS & Sentinel: (Cllr Inch).

13. **Community Rooms**

Any update following February's PC meeting.

14. **Parish Council Elections, Co-options and Annual Parish Council and Annual Parish Meetings:**

All deferred until May 2021.

15. **Meetings & matters of report**

16. **Date of next Parish Council Meetings (online)**

Wednesday 20th May