

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Rooms, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 20th November 2019 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 13th November 2019

AGENDA

1. **Apologies for absence**
2. **Declarations of interests** in items on the agenda.
3. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
4. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
5. **Planning**
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

Ref. No: 19/03753/APP | 753/APP | Proposed roof conversion into bedroom accommodation | 18 Braeburn Road Aylesbury Buckinghamshire HP18 0HU

Full Details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZK65NCLLZ300&prevPage=inTray>

19/03843/APP | Erection of rear conservatory | **8 Bramley Road Aylesbury Buckinghamshire HP18 0XF**

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PZWWP8CLM6Q00&prevPage=inTray>

6. **Minutes**
To confirm the minutes of the Parish Council meeting held on 16th October 2019.

7. **Land & facilities**

Roman Park & Village Hall:
To confirm legal transfer of land complete.

To consider any other items within Reports in connection with Roman Park including:

Plan to Discharge planning Conditions (19 in total) and approve associated consultancy costs within monthly cost monitor.

Next steps including nursery and temporary hall.

Confirm all services to site in place.

8. **Allotments**
Any updates including wells.

9. **Park Inspections**
Confirm inspections and any remedial works required including rubber mulch recently installed.

10. **Finance**
To approve the payment run as circulated and ratify budgeted payments made outside of the Parish Council meeting.

To agree accounts to end September 2019 as circulated.

To approve the current Project cost monitor.

11. **Events Working Group and 2019 Events**
Updates:
Christmas tea Thursday 5th December.
Father Christmas Tuesday 10th December 6-8pm at Berryfields Green.

12. **Berryfields News & Communication**
Berryfields News & Social Media explanation of report and any questions.

13. **Litter in Berryfields**
Parish litter pick Saturday 16th November. (Cllr Waite).

14. **Highways & transport**
MVAS & Sentinel: (Cllr Inch).
15. **Meetings & matters of report**
NALC Conference – as reported in Clerk’s report.
16. **Dates of next Parish Council Meetings**

December 2019: No meeting (PC budget working group Wednesday 18th December
Wednesday 15th January 2020
Wednesday 19th February 2020
Wednesday 18th March 2020