

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Rooms, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 20th February 2019 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 13th February 2019

AGENDA

1. **Apologies for absence**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda.
5. **Minutes**
To confirm the minutes of the Parish Council meeting held on 16th January 2019.
6. **Planning**
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

18/02255/APP | Demolition of existing dwelling and detached garage. Erection of new dwelling with integral garage new free standing wall and associated external works. | **Lower Farm Berryfields Quarrendon Buckinghamshire HP22 4AA**
Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PAXIXVCLM6U00&prevPage=inTray>

18/04582/APP | Conversion of integral garage to living space (retrospective) | **2 Merton Close Aylesbury Buckinghamshire HP18 0ZN**
Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PK3B8OCLK3V00&prevPage=inTray>

19/00350/APP | Single storey rear conservatory | **1 Ashmead Street Aylesbury Buckinghamshire HP18 0HN**

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PM3Q6NCLLA200&prevPage=inTray>

19/00491/APP | Erection of No. 2 x 1 bedroom houses, No. 2 x 2 bedroom houses and No. 1 x 3 bedroom house | **2 Billingsfield Cottages Bicester Road Quarrendon Buckinghamshire HP18 0PS**

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PMNFM5CLLLP00&prevPage=inTray>

Doctors' Surgery Berryfields

To consider request from Meadowcroft Surgery to send two representatives from the Parish Council to Stakeholder Workforce meetings in connection with the proposed Berryfields surgery and to designate either two councillors or decide a rota for attendance.

7. Land & facilities

To consider proposed work plan for Roman Park to enable its use as green space for during the spring/summer and its use for all future parish events.

To confirm work plan and installation of Free Aqua solar wells at allotment site.

Planning application for Village Hall, Village Courtyard, Temporary building(s).
Update.

Services to site: Review and agree report and recommendations including estimate of known costs to enable financing proposals and timeline to be confirmed.

Consider locking bollard access to the southern end of Roman Park to be used during construction and to assist vehicular access, where required to the park.

To consider request from Church on Berryfields to use Berryfields Green for a fete in the summer in accordance with the Parish Council's Land Use/Request Policy.

Land (continued)

To confirm that the Parish Council will adopt Gateway Park/LAP 1 ahead of adoption of the sewers from the developers, subject to a positive covenant in PC's favour to maintain and repair the sewers and drains on the land until they are adopted (granting them right of access). To facilitate earliest transfer of this land.

Berryfields Community rooms: To receive or request an update and minutes of the management committee meetings.

8. Finance

- To approve the payment run as circulated and ratify payments made outside of the Parish Council meeting.
- To approve the Accounts as circulated.
- To review and approve Financial Regulations, Risk Assessment and Risk Policy, Insurance schedule, Asset register as circulated.

9. Great British Litter Pick

Berryfields Parish Council's involvement, lead councillor and plans for day on 23rd March 2019.

10. Dog waste bins

Location and public response to request for suggestions.

11. Events Working Group and 2019 Events

- To decide formation of Working Group, members and meeting dates
- First event: Berryfest 2019.

12. Berryfields News & Communication

To consider format and future editions (Cllr Carter).
Social media: Agnieszka Alborzpur

13. Highways & transport

- MVAS & Sentinel: Any update (Cllr Inch).

14. Meetings & matters of report

15. Date of next Parish Council Meeting – Wednesday 20th March 2019.