

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Rooms, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 19th June 2019 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 12th June 2019

AGENDA

1. **Apologies for absence**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda.
5. **Co-Option**
To consider applications received for Co-Option.
Individuals invited to become councillors will sign their Declaration of Acceptance of Office, and complete a Register of Members' Interests form.
6. **Minutes**
To confirm the minutes of the Annual Parish Council meeting held on 2nd May 2019.
7. **Planning**
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

**19/02078/APP | Land Adj To Martin Dalby Way/Paradise Orchard Roundabout
Berryfields Aylesbury Bucks**

Erection of nursery (Class D1)

Full details: <https://publicaccess.aylesburyvalcdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PSDJCPCLHJ000&prevPage=inTray>

**19/01755/APP | Land Adj To Martin Dalby Way/Paradise Orchard
Roundabout Berryfields Aylesbury Bucks**

Erection of G.P.s Surgery (Class D1)

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/caseDetails.do?action=dispatch&keyVal=PR6Y54CLGS600&caseType=Application>

8. Land & facilities

Temporary building from Newton Leys South to confirm that the buildings have now been moved to storage by David Stanley Ltd., and that a site visit will be undertaken by the firm once planning permission is given to enable the site to be prepared and the buildings moved into position for the early years' facility.

Planning application

To update on matters concerning the PC's application for planning permission for Roman Park. (Cllr Waite/Clerk).

Roman Park boundary to Valor Drive

Further to the Council's decision to install posts in the land to prevent incursion by vehicles. To confirm that these have been ordered and will be installed as soon as possible.

The provision of wider vehicle access to the Park from Valor Drive will be re-considered and further advice taken in due course. There is no urgent requirement to carry out this work.

Allotments

Solar wells are in place and should be fully operational by the time of the PC meeting. Update will be provided.

Park Inspections

To confirm training completed for Park Inspection software and to update on park inspections, maintenance and repairs required.

Marston Brook: Proludic have gifted a dog springer to the PC for this park to be installed by Reids Playgrounds. The cost of £550 will be met from operational budget for park maintenance. To confirm the expenditure of £550 to install the dog springer.

The mound and tunnel need to be replaced due to the poor quality of the soil/ground. Proludic will provide a quotation/suggestions for suitable upgrade which will be circulated as soon as it is to hand. To be considered on July agenda.

9. Finance

To approve the payment run as circulated and ratify payments made outside of the Parish Council meeting.

10. **Public Works Loan Board Loan to meet the cost of infrastructure works including mains connections to Roman Park, Berryfields**

To resolve to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of 110,000 over the borrowing term of 20 years for the provision of mains services to Roman Park for the benefit of the community. The annual loan repayments will come to around £6,822 per annum. It is not intended to increase the council tax precept for the purpose of the loan repayments.

11. **Events Working Group and 2019 Events**

Any update

12. **Berryfields News & Communication**

Update on proposed new layout (circulated to Councillors) including publication of the Parish Council's Annual Report.

To agree cost of A4 folded format to provide an A5 4-sided version: £192 / 5000 copies and £322 for a double-sided 'newsletter' format on two A4 sheets, folded and stapled to produce an 8 page A4 booklet. Both on 170gsm glossy paper. Distribution cost £104 plus VAT for 2,600 copies.

First issue to be distributed during July with subsequent issues as required.

13. **Highways & transport**

MVAS & Sentinel: Any update (Cllr Inch).

Green Ridge School To report on speed sign competition and speeding initiative undertaken with the School/PTA and plans to work with Metropolitan/Thames Valley traffic police to assist with Berryfield's Community Speedwatch initiative throughout the Parish.

To agree budget of £650 to reproduce the winning designs as road signs as before with the C of E Primary School and provision of a small prize for the winners in each year group.

14. **Meetings & matters of report**

15. **Planning applications in Berryfields Parish**

To consider a proposal to begin hold a separate Planning Meeting at 7.00pm before parish council meetings to allow Councillors to consider planning applications sent for consultation. (The high number of applications to be considered take up considerable time during ordinary business and this provision allows planning to be considered separately). A separate agenda will be issued and members of the public will be invited to make representations during the meeting. A minimum of three councillors will be required to make the meeting quorate.

To resolve to issue a separate Agenda for Planning Matters to be considered before the normal PC meeting commencing at 7.00pm.

16. **Date of next Parish Council Meetings**

Wednesday 17th July

August: No Meeting

Wednesday 16th October

December: No Meeting

Wednesday 18th September

Wednesday 20th November