

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Rooms, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 19th February 2020 commencing at 7.30pm for the purpose of transacting the following business**

*Sue Severn*  
Clerk to the Council 13<sup>th</sup> February 2020

### **AGENDA**

1. **Apologies for absence**
2. **Declarations of interests** in items on the agenda.
3. **Open forum** (under adjournment):  
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
4. **Police report and Neighbourhood Policing**  
Receive report from neighbourhood policing team (if any).
5. **Planning**  
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:  
  
**18/B2680/DIS | Discharge of Conditions 6(Landscape) 8(Ecological) & 14(Construction traffic management plan) relating to application 18/02680/APP | Land Adjacent Sir Henry Lee Crescent Berryfields Aylesbury**  
Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q4RHBXCLHOO00&prevPage=inTray>
6. **Minutes**  
To confirm the minutes of the Parish Council meeting held on 15<sup>th</sup> January 2020.
7. **Land & facilities**  
  
**Roman Park & Village Hall:**  
To consider any items within reports in connection with Roman Park and associated development:  
  
**Allotments**  
Any updates/questions reference Assistant Clerk's report on Allotments as circulated.
8. **Park Inspections**  
Confirm inspections and any remedial works required.

9. **Berryfields Parish Council's Standing Orders**

Following revised guidance from National Association of Local Councils BPC Standing Orders (as circulated and published) amended as marked up. This amendment is additional to the annual review of the Council's Policies and Standing Orders at its annual parish council meeting.

10. **Finance**

To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

To agree accounts to end January 2020 as circulated.

To agree the budget and cost monitor at 12<sup>th</sup> February 2020 for Phase II development at Roman Park including temporary nursery building, temporary village hall and all associated works to put in place together with professional fees, and work to Discharge Planning Conditions and site preparation including welfare for contractors.

To confirm list of standing orders and direct debits paid from Berryfields Parish Council's accounts.).

11. **Events Working Group and 2020 Events**

Litter pick March 2020. (Cllrs Lane & Waite)

VE Day Celebrations, 8<sup>th</sup> May 2020 (in absence of Cllr Lane, Mr T Brown will represent Church on Berryfields).

Arts competition at AVA Church of England Primary School (Clerk)

Father Christmas 2020: Date confirmed Tuesday 8<sup>th</sup> December at Roman Park temporary hall. (Chairman)

12. **Berryfields News & Communication**

Berryfields News & Social Media.

13. **Highways & transport**

MVAS & Sentinel: (Cllr Inch).

14. **Parish Council Elections**

To confirm date of PC elections as Thursday 7<sup>th</sup> May 2020. The election will be called on 31<sup>st</sup> March, any persons wishing to stand for election must complete a nomination form with appropriate seconders by 14<sup>th</sup> April 2020. Forms and further information from Parish Clerk.

15. **Meetings & matters of report**

16. **Dates of next Parish Council Meetings**

Wednesday 18<sup>th</sup> March 2020

Wednesday 15<sup>th</sup> April 2020

**ANNUAL PARISH COUNCIL MEETING** and first meeting of new Council with Annual Parish Meeting

Wednesday 20<sup>th</sup> May 2020