

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Rooms, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 18th September 2019 commencing at 7.00pm for the purpose of transacting the following business

Sue Severn

Clerk to the Council 1st September 2019

AGENDA

1. **Apologies for absence**

2. **Declarations of interests** in items on the agenda.

3. **Planning**

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

19/02956/APP | Conservatory (Retrospective) | **7 Colney Road Aylesbury Buckinghamshire HP18 0YF** Full details:

<https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PVYZ0DCLJR200&prevPage=inTray>

19/02337/APP | Erection of lean-to structures in garden of property (retrospective) | **10 Carrick Street Aylesbury Buckinghamshire HP18 0ZA** Full details:

<https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PTNY9MCLIB900&prevPage=inTray>

19/02045/AOP | Outline planning permission for 50 proposed assisted living apartments including access to be considered and all other matters reserved | **Land Adjacent To Martin Dalby Way/Paradise Orchard Roundabout Berryfields Aylesbury Buckinghamshire** Full details:

<https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PSBG9LCL0PW00&prevPage=inTray>

19/03048/APP | Single storey rear extension | **17 Pershore Way Aylesbury Buckinghamshire HP18 0WN** Full details:

<https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PWFH1RCLK1100&prevPage=inTray>

4. **Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*

5. **Police report and Neighbourhood Policing**

Receive report from neighbourhood policing team (if any).

6. **Minutes**

To confirm the minutes of the Annual Parish Council meeting held on 17th July 2019.

7. **Land & facilities**

7.1 Early years provision for Berryfields

To ratify appointment of Big Top Nursery Ltd as provider/tenant (subject to planning permission) following completion of tender process.

7.2 Services to site at Roman Park

To ratify appointment of contractors following completion of tender process for provision of mains water, sewage, electricity and fibre, site compound and office/store on site.

7.3 Professional services to Roman Park project

To ratify appointment of AMU Surveys Ltd in respect of required setting out marking.
To ratify appointment of appropriate surveyor/engineer to complete planning Condition requirement from SUDS for water attenuation and run-off calculations.

7.4 Roman Park Project finance and cost monitor

Resolution

- To agree costs to bring services to site.
- To draw down Public Works Loan Board loan of £110,000 on 1st October to meet payment schedule with contractors.
- To devolve responsibility for budgeted payments made on time to the Responsible Financial Officer for stage payments due in accordance with the cost monitor, subject to satisfactory completion of each stage of works, guaranteed by contractors and approved by Blackwood Architects.

All payments to be recorded on cost monitor and circulated to Councillors prior to each Parish Council meeting. **Resolution ends**

7.5 Planning application Roman Park, Village Hall and associated buildings.

To update current status of application, Conditions and any other relevant matters.

7.6 Funding for tennis courts and children's play area

To agree the use of S106 funds, subject to planning permission and AVDC Agreement as follows:

07/03447/AOP Berryfields House off site contribution for improvement of existing NEAPLEAP areas to be used to improve surfacing in existing parks within Berryfields and towards provision of early years play equipment at Roman Park. Sum available £103,990

07/03447/AOP Berryfields House off site contribution for community arts development projects as required towards provision of art exhibition and teaching space within kiosk at Roman Park including café facility, subject to approval. Sum available £28,027.

8. Allotments

Updates and status of wells.

9. Park Inspections

Updated reports and confirmation of any remedial works required.
To confirm completion of project to install rubber mulch surfacing.

10. Finance

To approve the payment run as circulated and ratify budgeted payments made outside of the Parish Council meeting.

Accounts to end July To agree accounts to end July 2019 as circulated.

11. Events Working Group and 2019 Events

To confirm dates and budget for Christmas tea and Father Christmas visit to Berryfields.

- Christmas tea Thursday 5th December. School choir will sing, consider invitation to parents of children in choir to join guests. Cllr Carter.

- Father Christmas Tuesday 10th December 6-8pm. Confirm arrangements and budget to cover presents, equipment hire, catering, and set up. Cllr Foster.

12. Berryfields News & Communication

Confirmation of next editions and update on social media. (Report circulated).

Updates and improvements to website including planning, time-lapse photography for Roman Park project and advertising page for local businesses, traffic driven from social media.

13. Highways & transport

MVAS & Sentinel: Any update (Cllr Inch).

14. Meetings & matters of report

15. Date of next Parish Council Meetings

Wednesday 16th October
December: No Meeting

Wednesday 20th November