

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Rooms, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 17TH April 2019 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 10th April 2019

AGENDA

1. **Apologies for absence**

2. **Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*

3. **Police report and Neighbourhood Policing**

Receive report from neighbourhood policing team (if any).

4. **Declarations of interests** in items on the agenda.

5. **Minutes**

To confirm the minutes of the Parish Council meeting held on 20th March 2019.

6. **Planning**

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

19/00266/APP Change of use to mixed use residential and cattery business including erection of 4 bay cattery and isolation unit. |12 Laxton Road Aylesbury Buckinghamshire HP18 0NL

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PLTSYKCLL3700&prevPage=inTray>

PLEASE NOTE This application was considered by the Council at its last meeting. The Planning Authority has re-consulted following further information from the applicant.

18/03765/AOP | Outline Planning Application with all matters reserved for 81 residential dwellings | Parcels DC01 & DC02 Berryfields Mda Collington Road Berryfields Buckinghamshire HP18 0WS

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PH3MNCCLI7P00&prevPage=inTray>

7. **Land & facilities**

To consider proposal to permit camping by Scouts at Roman Park on date to be agreed with provision of Herris fencing and comfort facilities funded by Parish Council at a cost of up to £500 subject to satisfactory Health & Safety checks, event plan and insurance.

Temporary building from Newton Leys South

To ratify recommendation of working group to go ahead with moving the building from Newton Leys South to store, pending planning permission.

Planning application

To update on matters concerning the PC's application for planning permission for Roman Park. (Cllr Carter/Clerk).

To consider quotations received from archaeology companies in connection with required watching brief. (Clerk).

Roman Park boundary to Valor Drive

To consider provision of lockable drop section bollards to allow vehicular access to park from Valor Drive during construction works to the Park. (Clerk).

Allotments

To appoint Councillor who will provide liaison with Council allotment holders.
To thank Mr James Wilks for undertaking this role with allotmenters.

Park Inspections

To consider purchase of Licence for park inspection software to enable the Clerk's team to manage and track park inspections and remedial works. (Documents circulated).

8. **Berryfields Community rooms**

Any update

9. **Finance**

- To approve the payment run as circulated and ratify payments made outside of the Parish Council meeting.
- To approve the application to Public Works Loan Board for a loan of £110,000 to cover the cost of infrastructure works at Roman Park to enable services and mains to site, required for all buildings.
- To approve the Financial Statements and Governance Statement of the Parish Council.

10. **Events Working Group and 2019 Events**

Any update

Green Ridge School: PTA information about possible firework night event and summer fete. (Clerk).

11. **Berryfields News & Communication**

To consider proposed revised layout and print to prepare for future digital editions.

To consider proposal to publicise Parish Council decisions on Berryfields PC and Berryfields Community Facebook feeds with link to Parish Council website for full minutes. (Cllr Lane).



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12. **Highways & transport**

- MVAS & Sentinel: Any update (Cllr Inch).
- Green Ridge School speed sign competition, any update.

13. **Vacancies in the office of Parish Councillor: Berryfields Parish Council**

To confirm timeline and process for advertising Vacancies in the Office of Parish Councillor to replace Mr David Williamson, Mr James Wilks, and Mr Duncan Satterly. (Clerk).

- Notice of Vacancy (3)
- Confirmation from AVDC Democratic Services that Co-Option may take place to fill the vacancies.
- Information pack for prospective candidates giving details of the vacancies, person specification and legal requirements with details of co-option process.

14. **Meetings & matters of report**

15. **Date of next Parish Council Meetings**

ANNUAL PARISH MEETING FOLLOWED BY ANNUAL PARISH COUNCIL MEETING THURSDAY 2nd May 2019 STARTING AT 7PM.

Wednesday 19th June

August: No Meeting

Wednesday 16th October

December: No Meeting

Wednesday 17th July

Wednesday 18th September

Wednesday 20th November