



**You are hereby summoned to attend the
Annual Berryfields Parish Council meeting, to be held in
The School Hall, Berryfields C of E Primary School, John
Fitzjohn Avenue, HP18 0PS on Wednesday 16th May 2018
commencing immediately after the Annual Parish
Meeting starting at 7.30pm for the purpose of transacting
the following business**

Sue Severn,
Clerk to the Council 10th May 2018

AGENDA

1. **To elect the Chairman** of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. **To receive apologies for absence.**
4. **To receive any declarations of interest** from Members.
5. **Minutes** To confirm the minutes of the PC meeting held on 18th April 2018 and report on any matters arising.

6. **To review and agree the following Parish Council policies**
 - Financial Regulations.
 - Standing Orders (including Risk Assessment)
 - Asset Register
 - Communications Policy
 - Publication Scheme
 - Risk Assessment
 - Safeguarding Policy
7. To appoint internal auditor for 2018/19.
8. **Police report and Neighbourhood Policing.**
 - Receive report from neighbourhood policing team (if any).
9. **Public participation** (under adjournment). *This session will last for a maximum of 15 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them at his/her discretion, but it is requested that comments are brief, relevant and are not repetitive.*
10. **Planning** To discuss any planning matters and any notified after publication of this Agenda.

17/026893/APP Land off Sir Henry Lee Crescent

Erection of new furniture showroom with associated access and parking

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OTR8KPCLJBQ00&prevPage=inTrayhttps%3A%2F%2Fpublicaccess.aylesburyvaledc.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary>

19 CURLEW, WATERMEAD, BUCKS. HP19 0WG

01296 336575 07778 473392

clerk@berryfieldsparishcouncil.co.uk www.berryfieldsparishcouncil.co.uk

18/01197/APP 3 Merton Close, Aylesbury, HP18 0ZN

Variation of condition 10 (parking) of planning permission
14/0091/ADP

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P6PMRPCLJM400&prevPage=inTray>

18/01315/APP 56 Moorcroft Lane, Aylesbury, HP18 0UR

Single storey rear extension and garage conversion

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P79VWJCLJY300&prevPage=inTray>

**18/01386/ALB* Demolition of farmhouse and associated barn
(*ALB is listed building consent required for application below)**

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P7H71SCL0M300&prevPage=inTray>

**18/01624/ADM* Berryfields MDA Bicester Road, Quarrendon
(*ADM is notification of intention to demolish)**

Terrace of 4 cottages & associated outbuildings and neighbouring barns

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P8EK6FCL0M300&prevPage=inTray>

18/01356/APP 3 Thornley Close, Aylesbury, HP18 0UY

Single storey rear extension

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P7DTN3CLK0Z00&prevPage=inTray>

11. Land & facilities

Allotments opening date and updates on Roman Park land.
Update Roman Park planning application status.
Annual play inspections.

12. Finance

- To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
- To approve the Accounts to end April 2018 (if available).
- To appoint internal auditor to Berryfields Parish Council 2018/19.
- To confirm internal audit completion and sign Annual Governance Statements.
- To confirm dates for Exercise of Electors' Rights

13. Berryfields News & Communication

Next edition – call for articles

14. Meetings

To report on meetings attended and any matters of report.



Parish Council Meeting dates 2018/19

20th June

18th July

19th September

21st November

16th January 2019

20th March 2019

17th January 2018

21st February 2018

17th October

December: No meeting

20th February 2019

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